

# MONTHLY PERFORMANCE REPORT

## September 2014

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|                                 |  |
|---------------------------------|--|
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## Key to Columns and symbols used in report

| Column Heading                   | Description  |
|----------------------------------|--|
| Minimise, Maximise or Goldilocks | Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)   |
| Latest Month                     | The latest month for which performance information is available  |
| Month's Value                    | Performance to date for the latest month   |
| Month's Target                   | Target to date for the latest month  |
| Annual Target 2014/15            | Annual target for 2014/15  |
| <u>Outcome</u>                   | <p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2015)</p> <p> = on course to achieve target</p>                                       |
| Comment                          | Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track  |
| Better or worse than last year   | <p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p> |

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# Section 1: 2014-2015 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

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Expected Outcome At risk of missing target  
Responsible OUs People

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee            |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|---|-------------------------------|
| CP 4.1   | Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]                       | Goldilocks           | September 2014 | 161           | 134-146        | 134-146               |                  |                                | The number of children subject to a child protection plan has reduced this month. The reduction has occurred as a result of an increased number of review child protection conferences being held in September and an increase in the number of child protection plans ending in September. Whilst this indicator remains at risk of being over target, the general trend has reducing numbers. This indicator is being closely monitored by managers.  | People Scrutiny               |
| CP 4.12  | The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative] | Aim to Maximise      | September 2014 | 8             | 25             | 50                    |                  |                                | So far this year we have discharged 8 households into the private sector, 2 in September. It is proving challenging to find suitable properties due to the lack of private sector properties available in the Borough and as there is a shortage of supply there is clear evidence from sources such as Rightmove that there are very few properties which are affordable within LHA rates. Officers are looking to work with a landlord who is building 22 new flats which would be made available to local households at LHA rates and these are expected to be built in 2015 . | Policy and Resources Scrutiny |
| CP 7.4   | % Children in good or outstanding secondary schools [Monthly Snapshot]   | Aim to Maximise      | September 2014 | 69.2          | 82.7           | 82.7                  |                  |                                | Three schools are currently in a category (Futures, Cecil Jones and Chase) and St Thomas More is still RI. Results at all but Cecil Jones declined this year. Intensive work is ongoing with monitoring and assistance from the school improvement team and through developing formal partnerships with stronger schools.   | People Scrutiny               |
| CP 7.5   | % Children in good or outstanding special schools [Monthly Snapshot]   | Aim to Maximise      | September 2014 | 91.7          | 94.7           | 94.7                  |                  |                                | All special schools other than Seabrook (Prittlewell) are at least good. Seabrook was removed from special measures in March 2014 but is not likely to be reinspected until 2016. Progress at Seabrook is steady and expected to be 'Good' by the next inspection.  | People Scrutiny               |

| MPR Code | Short Name                                       | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee          |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|--|-----------------------------|
| CP 8.1   | Level of Current Rent Arrears [Monthly Snapshot] | Aim to Minimise      | September 2014 | £530381       | £480000        | £480000               |                  |                                | Following the increases seen in current tenants rent arrears earlier in the current financial year, the position has begun to show some slow recovery. The income management activity at South Essex Homes will continue to operate at maximum activity across the rest of the financial year in order to work towards achieving target – and in particular as we approach the Christmas and New Year period which historically has shown a rise in arrears. | Policy & Resources Scrutiny |





**Expected Outcome Some slippage against target Responsible OUs Adult & Community Services**

| MPR Code | Short Name  | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee |
|----------|---|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|--|--------------------|
| CP 4.11  | Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot] | Aim to Maximise      | Q2 2014/15   | 7.7%          | 9.4%           | 10%                   |                  |                                | The Quarter 1 figure was 8.9%. Performance has declined, part of this is down to a review of data quality and some client's work placements ending. A marketing strategy is being produced to attract the attention of potential employers. It should be noted that data from the Supported People team, which is included in this measure, is draft. This data will be updated later this month and the revised figure will be reported next month. | People Scrutiny    |





**Expected Outcome Some slippage against target Responsible OUs Corporate Services**

| MPR Code | Short Name  | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee          |
|----------|---|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|--|-----------------------------|
| CP 7.2   | % of Non-Domestic Rates for 2014/15 collected in year [Cumulative]              | Aim to Maximise      | September 2014 | 54.70%        | 55.00%         | 97.50%                |                  |                                | As happened last month instalments from one of our largest ratepayers totalling around £150k did not come through as expected prior to the Sept month end cut off. In previous months the instalments have been received just before the due dates which meant they were always slightly in advance. The month end target figures were therefore set to allow for this pattern of early payment. | Policy & Resources Scrutiny |
| CP 10.3  | Working days lost per FTE due to sickness - excluding school staff [Cumulative] | Aim to Minimise      | September 2014 | 3.50          | 3.01           | 7.20                  |                  |                                | A number of new initiatives have been rolled out including enhanced functionality on the absence monitoring system. Training for over 200 managers on this and also the new Occupational health referral process has been delivered. Work continues with DMTs to identify 'hotspots' and to target activity in these areas.  | Policy & Resources Scrutiny |

**Expected Outcome** Some slippage against target  
**Responsible OUs** People

| MPR Code | Short Name  | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance   | Scrutiny Committee |
|----------|---|----------------------|----------------|---------------|----------------|-----------------------|---|---|---|--------------------|
| CP 4.6   | Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot] | Aim to Maximise      | September 2014 | 84.3%         | 86%            | 86%                   |  |  | The Quarter 1 figure was 83%. Performance is improving on this indicator. This data reports the people who started reablement between April to June 2014. 362 people started reablement in this period. The three month period to allow the 91 days to pass means that at the end of September 305 people were still at home, a success rate of 84.3%.  | People Scrutiny    |
| CP 7.3   | % Children in good or outstanding primary schools [Monthly Snapshot]  | Aim to Maximise      | September 2014 | 74            | 75.5           | 72.5                  |  |  | Progress continues to be encouraging; KS2 results are amongst the best in the country and all schools are showing improvement. Seven schools are in the RI Category; Friars, Hinguar, Porters Grange, Richmond, St Mary's, Temple Sutton and Thorpe Greenways. Leigh North Street was RI but has recently been inspected and were judged to be 'Good'. The figure for last month was 71.6% and the improved inspection result for Leigh North Street has resulted in improved performance for this indicator. | People Scrutiny    |

**Expected Outcome** Some slippage against target  
**Responsible OUs** Public Health

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome  | Better or worse than last year  | Comment - explanation of current performance, actions to improve performance and anticipated future performance  | Scrutiny Committee |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|---|---|--|--------------------|
| CP 6.2   | Public Health Responsibility Deal [Cumulative]                                   | Aim to Maximise      | September 2014 | 19            | 20             | 40                    |   |   | Specific targeted work is being undertaken with Off Trade premises in support of the Councils priority to tackle the impact of alcohol on the local population. This will result in a number of Off-Trade premises signing up to the local deal during November 2014                               | People Scrutiny    |
| CP 6.3   | Number of people successfully completing 4 week stop smoking course [Cumulative] | Aim to Maximise      | September 2014 | 506           | 558            | 1,300                 |  |  | Final quit figures for September are unlikely to be complete until the end of November as Department of Health guidelines state successful quits can be registered up to 42 days after quit date is set. An enhanced delivery plan is being put in place to ensure the 2014/15 target is achieved. | People Scrutiny    |

## Section 2: 2014-2015 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 11 November 2014 09:37

**Performance Data Expected Outcome: At risk of missing target 5 On course to achieve target 21 Some slippage against target 7 No Value 1**

**Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.**

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By  | Scrutiny Committee          |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|-------------|-----------------------------|
| CP 1.1   | Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative] | Aim to Minimise      | September 2014 | 3811          | 3942           | 7629                  |                  |                                | Dipti Patel | Policy & Resources Scrutiny |

**Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces**

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By  | Scrutiny Committee |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|-------------|--------------------|
| CP 2.1   | Number of reported missed collections per 100,000 [Monthly Snapshot] | Aim to Minimise      | September 2014 | 39            | 48             | 48                    |                  |                                | Dipti Patel | Place Scrutiny     |
| CP 2.2   | % acceptable standard of cleanliness: litter [Cumulative]            | Aim to Maximise      | September 2014 | 97%           | 88%            | 88%                   |                  |                                | Dipti Patel | Place Scrutiny     |

**Priority Priority 3 - Where possible minimise our impact on the natural environment**

| MPR Code | Short Name  | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By  | Scrutiny Committee |
|----------|---|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|-------------|--------------------|
| CP 3.1   | Percentage of household waste sent for reuse, recycling and composting [Cumulative] | Aim to Maximise      | September 2014 | 53.98%        | 53.00%         | 53.00%                |                  |                                | Dipti Patel | Place Scrutiny     |

**Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults**

| MPR Code | Short Name | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By | Scrutiny Committee |
|----------|------------|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|------------|--------------------|
|----------|------------|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|------------|--------------------|

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By      | Scrutiny Committee            |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|-----------------|-------------------------------|
| CP 4.1   | Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]   | Goldilocks           | September 2014 | 161           | 134-146        | 134-146               |                  |                                | John O'Loughlin | People Scrutiny               |
| CP 4.2   | Number of Looked After Children [Monthly Snapshot]   | Goldilocks           | September 2014 | 227           | 232-248        | 232-248               |                  |                                | John O'Loughlin | People Scrutiny               |
| CP 4.3   | The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]  | Aim to Maximise      | September 2014 | 9.5%          | 7%             | 7%                    |                  |                                | Jane Theadom    | People Scrutiny               |
| CP 4.4   | The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]               | Aim to Maximise      | September 2014 | 100%          | 100%           | 100%                  |                  |                                | John O'Loughlin | People Scrutiny               |
| CP 4.5   | Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quarterly Snapshot] | Aim to Maximise      | Q1 2014/15     | N/A           | 90%            | 90%                   |                  |                                | Katharine Marks | People Scrutiny               |
| CP 4.6   | Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot]                | Aim to Maximise      | September 2014 | 84.3%         | 86%            | 86%                   |                  |                                | Katharine Marks | People Scrutiny               |
| CP 4.7   | Delayed transfers of care from hospital (social care) [Cumulative]   | Aim to Minimise      | September 2014 | 8             | 12             | 24                    |                  |                                | Katharine Marks | People Scrutiny               |
| CP 4.8   | % Eligible adaptations completed [Cumulative]  | Aim to Maximise      | September 2014 | 100%          | 100%           | 100%                  |                  |                                | Jacqui Lansley  | Policy and Resources Scrutiny |
| CP 4.9   | Proportion of appropriate people using social care who receive direct payments [Monthly Snapshot]  | Aim to Maximise      | September 2014 | 17.15%        | 16.22%         | 16.5%                 |                  |                                | Katharine Marks | People Scrutiny               |
| CP 4.10  | Proportion of adults with learning disabilities who live in their own home or with their family [Quarterly Snapshot]                                   | Aim to Maximise      | Q2 2014/15     | 85.4%         | 83.5%          | 90%                   |                  |                                | Katharine Marks | People Scrutiny               |
| CP 4.11  | Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]  | Aim to Maximise      | Q2 2014/15     | 7.7%          | 9.4%           | 10%                   |                  |                                | Katharine Marks | People Scrutiny               |
| CP 4.12  | The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]                                   | Aim to Maximise      | September 2014 | 8             | 25             | 50                    |                  |                                | Jacqui Lansley  | Policy and Resources Scrutiny |

**Priority 5 - Support Southend to be active and alive with sport and culture**

| MPR Code | Short Name | Minimise or Maximise | Latest Month | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By | Scrutiny Committee |
|----------|------------|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|------------|--------------------|
|----------|------------|----------------------|--------------|---------------|----------------|-----------------------|------------------|--------------------------------|------------|--------------------|

| MPR Code | Short Name  | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By  | Scrutiny Committee |
|----------|---|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|-------------|--------------------|
| CP 5.1   | Number of volunteers hours delivered within cultural services [Cumulative]                            | Aim to Maximise      | September 2014 | 6,357.25      | 4,575          | 9,000                 |                  |                                | Nick Harris | Place Scrutiny     |
| CP 5.2   | Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative] | Aim to Maximise      | September 2014 | 2,166,746     | 1,706,000      | 3,412,000             |                  |                                | Nick Harris | Place Scrutiny     |

#### Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By     | Scrutiny Committee |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|----------------|--------------------|
| CP 6.1   | The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative] | Aim to Maximise      | September 2014 | 39.9%         | 38%            | 38%                   |                  |                                | Jane Theadom   | People Scrutiny    |
| CP 6.2   | Public Health Responsibility Deal [Cumulative]   | Aim to Maximise      | September 2014 | 19            | 20             | 40                    |                  |                                | James Williams | People Scrutiny    |
| CP 6.3   | Number of people successfully completing 4 week stop smoking course [Cumulative]   | Aim to Maximise      | September 2014 | 506           | 558            | 1,300                 |                  |                                | Liesel Park    | People Scrutiny    |
| CP 6.4   | Take up of the NHS Health Check programme - by those eligible [Cumulative]   | Aim to Maximise      | September 2014 | 2,691         | 2,632          | 5,673                 |                  |                                | Margaret Gray  | People Scrutiny    |

#### Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents

| MPR Code | Short Name   | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By     | Scrutiny Committee          |
|----------|--|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|----------------|-----------------------------|
| CP 7.1   | % of Council Tax for 2014/15 collected in year [Cumulative]            | Aim to Maximise      | September 2014 | 52.60%        | 52.60%         | 97.00%                |                  |                                | Joe Chesterton | Policy & Resources Scrutiny |
| CP 7.2   | % of Non-Domestic Rates for 2014/15 collected in year [Cumulative]     | Aim to Maximise      | September 2014 | 54.70%        | 55.00%         | 97.50%                |                  |                                | Joe Chesterton | Policy & Resources Scrutiny |
| CP 7.3   | % Children in good or outstanding primary schools [Monthly Snapshot]   | Aim to Maximise      | September 2014 | 74            | 75.5           | 72.5                  |                  |                                | Jane Theadom   | People Scrutiny             |
| CP 7.4   | % Children in good or outstanding secondary schools [Monthly Snapshot] | Aim to Maximise      | September 2014 | 69.2          | 82.7           | 82.7                  |                  |                                | Jane Theadom   | People Scrutiny             |
| CP 7.5   | % Children in good or outstanding special schools [Monthly Snapshot]   | Aim to Maximise      | September 2014 | 91.7          | 94.7           | 94.7                  |                  |                                | Jane Theadom   | People Scrutiny             |

#### Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses




| MPR Code | Short Name  | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By     | Scrutiny Committee          |
|----------|---|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|----------------|-----------------------------|
| CP 8.1   | Level of Current Rent Arrears [Monthly Snapshot]                | Aim to Minimise      | September 2014 | £530381       | £480000        | £480000               |                  |                                | Jacqui Lansley | Policy & Resources Scrutiny |
| CP 8.3   | Major planning applications determined in 13 weeks [Cumulative] | Aim to Maximise      | September 2014 | 85.71%        | 79.00%         | 79.00%                |                  |                                | Peter Geraghty | Place Scrutiny              |
| CP 8.4   | Minor planning applications determined in 8 weeks [Cumulative]  | Aim to Maximise      | September 2014 | 86.87%        | 84.00%         | 84.00%                |                  |                                | Peter Geraghty | Place Scrutiny              |
| CP 8.5   | Other planning applications determined in 8 weeks [Cumulative]  | Aim to Maximise      | September 2014 | 93.68%        | 90.00%         | 90.00%                |                  |                                | Peter Geraghty | Place Scrutiny              |

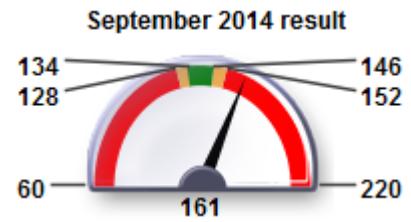
**Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community**

| MPR Code | Short Name  | Minimise or Maximise | Latest Month   | Month's Value | Month's Target | Annual Target 2014/15 | Expected Outcome | Better or worse than last year | Managed By    | Scrutiny Committee          |
|----------|---|----------------------|----------------|---------------|----------------|-----------------------|------------------|--------------------------------|---------------|-----------------------------|
| CP 10.1  | Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative] | Aim to Maximise      | September 2014 | 92.02%        | 80.00%         | 80.00%                |                  |                                | Nick Corrigan | Policy & Resources Scrutiny |
| CP 10.2  | Number of payments made online [Cumulative]   | Aim to Maximise      | September 2014 | 25,268        | 24,996         | 50,000                |                  |                                | Joanna Ruffle | Policy & Resources Scrutiny |
| CP 10.3  | Working days lost per FTE due to sickness - excluding school staff [Cumulative]             | Aim to Minimise      | September 2014 | 3.50          | 3.01           | 7.20                  |                  |                                | Joanna Ruffle | Policy & Resources Scrutiny |

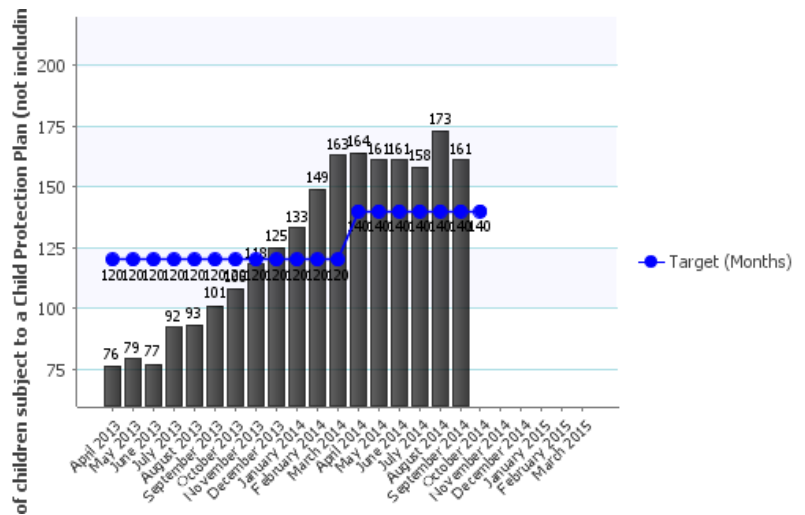
### Section 3: Detail of indicators rated Red or Amber

**Priority** Priority 4 - Continue to improve outcomes for vulnerable children and adults  
**Expected Outcome:** At risk of missing target 2 Some slippage against target 2


|                         |  |               |            |
|-------------------------|--|---------------|------------|
| CP 4.1                  | Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot] |               |            |
| <b>Expected Outcome</b> |               | <b>Format</b> | Goldilocks |
| <b>Managed By</b>       | John O'Loughlin  |               |            |
| <b>Year Introduced</b>  | 2011   |               |            |



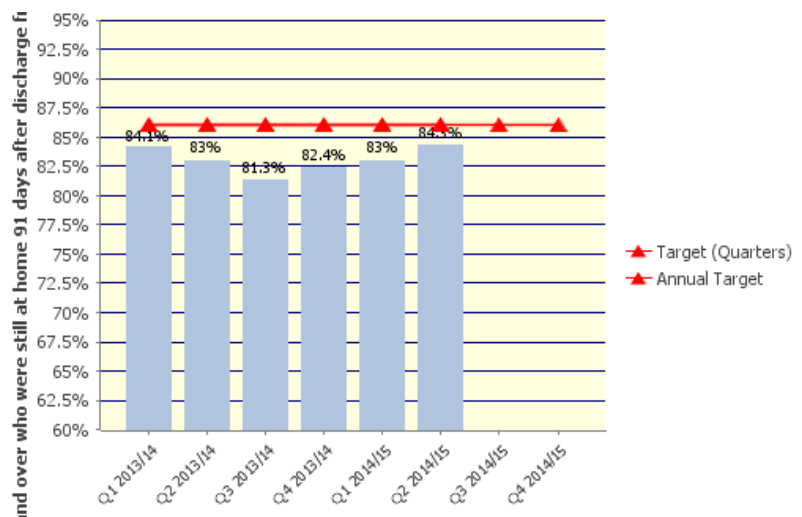
| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     | 76    | 120    |
| May 2013       | 79    | 120    |
| June 2013      | 77    | 120    |
| July 2013      | 92    | 120    |
| August 2013    | 93    | 120    |
| September 2013 | 101   | 120    |
| October 2013   | 108   | 120    |
| November 2013  | 118   | 120    |
| December 2013  | 125   | 120    |
| January 2014   | 133   | 120    |
| February 2014  | 149   | 120    |
| March 2014     | 163   | 120    |
| April 2014     | 164   | 140    |
| May 2014       | 161   | 140    |
| June 2014      | 161   | 140    |
| July 2014      | 158   | 140    |
| August 2014    | 173   | 140    |
| September 2014 | 161   | 140    |
| October 2014   |       | 140    |
| November 2014  |       |        |
| December 2014  |       |        |
| January 2015   |       |        |
| February 2015  |       |        |
| March 2015     |       |        |




The number of children subject to a child protection plan has reduced this month. The reduction has occurred as a result of an increased number of review child protection conferences being held in September and an increase in the number of child protection plans ending in September. Whilst this indicator remains at risk of being over target, the general trend has reducing numbers. This indicator is being closely monitored by managers.

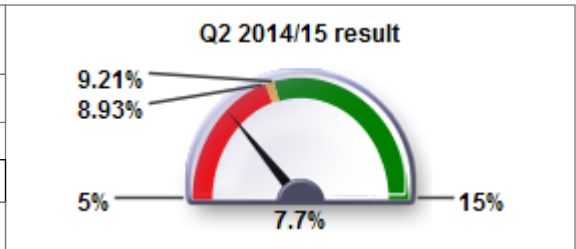
|                  |   |        |                 |
|------------------|---|--------|-----------------|
| CP 4.6           | Proportion of older people 65 and over who were still at home 91 days after discharge from hospital to rehab/rehab [Quarterly Snapshot] |        |                 |
| Expected Outcome |    | Format | Aim to Maximise |
| Managed By       | Katharine Marks   |        |                 |
| Year Introduced  |   |        |                 |

| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       | 85%    |
| May 2013       |       | 85%    |
| June 2013      |       | 85%    |
| Q1 2013/14     | 84.1% | 86%    |
| July 2013      |       | 85%    |
| August 2013    |       | 85%    |
| September 2013 |       | 85%    |
| Q2 2013/14     | 83%   | 86%    |
| October 2013   |       | 85%    |
| November 2013  |       | 85%    |
| December 2013  |       | 85%    |
| Q3 2013/14     | 81.3% | 86%    |
| January 2014   |       | 85%    |
| February 2014  |       | 85%    |
| March 2014     | 82.4% | 85%    |
| Q4 2013/14     | 82.4% | 86%    |
| April 2014     |       | 86%    |
| May 2014       | N/A   | 86%    |
| June 2014      | 83%   | 86%    |
| Q1 2014/15     | 83%   | 86%    |
| July 2014      | N/A   | 86%    |
| August 2014    | N/A   | 86%    |
| September 2014 | 84.3% | 86%    |
| Q2 2014/15     | 84.3% | 86%    |
| October 2014   |       | 86%    |
| November 2014  |       |        |
| December 2014  |       |        |
| Q3 2014/15     |       |        |
| January 2015   |       |        |
| February 2015  |       |        |
| March 2015     |       |        |
| Q4 2014/15     |       |        |

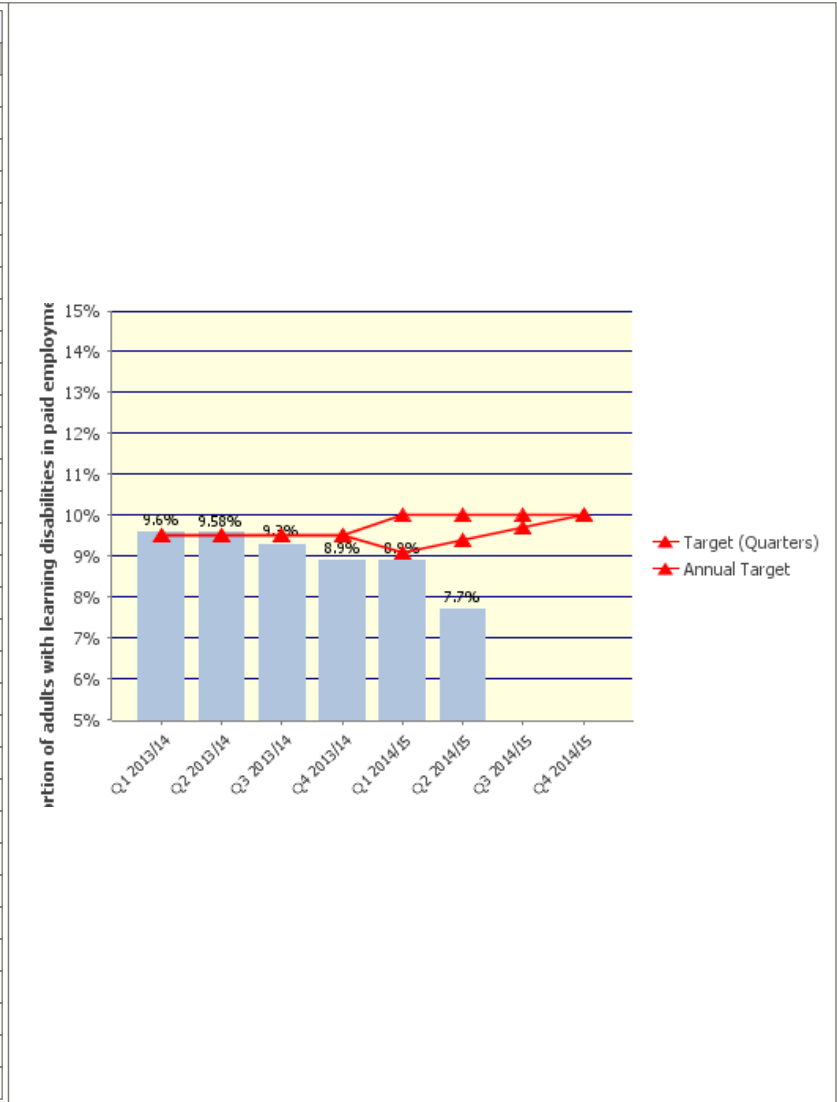


The Quarter 1 figure was 83%. Performance is improving on this indicator. This data reports the people who started reablement between April to June 2014. 362 people started reablement in this period. The three month period to allow the 91 days to pass means that at the end of September 305 people were still at home, a success rate of 84.3%.


|                         |  |               |                 |
|-------------------------|--|---------------|-----------------|
| CP 4.11                 | <b>Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]</b> |               |                 |
| <b>Expected Outcome</b> |               | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | <b>Katharine Marks</b>   |               |                 |
| <b>Year Introduced</b>  |  |               |                 |

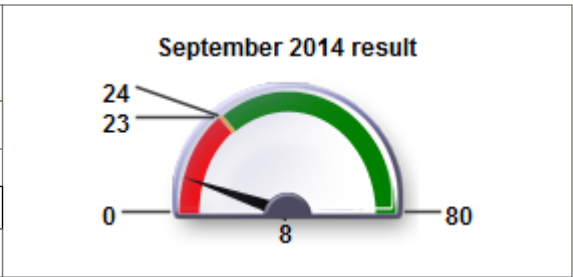


| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       |        |
| May 2013       |       |        |
| June 2013      |       | 9.5%   |
| Q1 2013/14     | 9.6%  | 9.5%   |
| July 2013      |       | 9.5%   |
| August 2013    |       | 9.5%   |
| September 2013 |       | 9.5%   |
| Q2 2013/14     | 9.58% | 9.5%   |
| October 2013   |       | 9.5%   |
| November 2013  |       | 9.5%   |
| December 2013  |       | 9.5%   |
| Q3 2013/14     | 9.3%  | 9.5%   |
| January 2014   |       |        |
| February 2014  |       |        |
| March 2014     | 8.9%  | 10%    |
| Q4 2013/14     | 8.9%  | 9.5%   |
| April 2014     |       |        |
| May 2014       | N/A   |        |
| June 2014      | 8.9%  | 9.1%   |
| Q1 2014/15     | 8.9%  | 9.1%   |
| July 2014      | N/A   | 9.1%   |
| August 2014    | N/A   |        |
| September 2014 | 7.7%  | 9.1%   |
| Q2 2014/15     | 7.7%  | 9.4%   |
| October 2014   | N/A   |        |
| November 2014  |       |        |
| December 2014  |       |        |
| Q3 2014/15     |       | 9.7%   |
| January 2015   |       |        |
| February 2015  |       |        |
| March 2015     |       |        |
| Q4 2014/15     |       | 10%    |

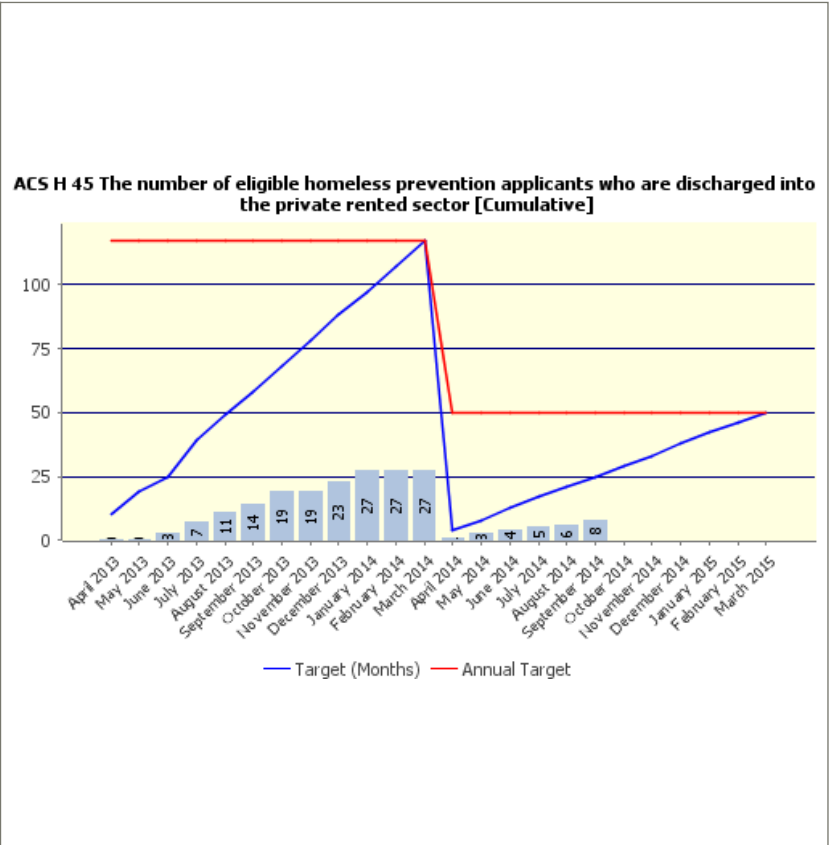


The Quarter 1 figure was 8.9%. Performance has declined, part of this is down to a review of data quality and some client's work placements ending. A marketing strategy is being produced to attract the attention of potential employers. It should be noted that data from the Supported People team, which is included in this measure, is draft. This data will be updated later this month and the revised figure will be reported next month.

|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 4.12                 | <b>The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]</b> |               |                 |
| <b>Expected Outcome</b> |    | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | Jacqui Lansley  |               |                 |
| <b>Year Introduced</b>  | 2012  |               |                 |




| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     | 0     | 10     |
| May 2013       | 0     | 19     |
| June 2013      | 3     | 25     |
| July 2013      | 7     | 39     |
| August 2013    | 11    | 49     |
| September 2013 | 14    | 58     |
| October 2013   | 19    | 68     |
| November 2013  | 19    | 78     |
| December 2013  | 23    | 88     |
| January 2014   | 27    | 97     |
| February 2014  | 27    | 107    |
| March 2014     | 27    | 117    |
| April 2014     | 1     | 4      |
| May 2014       | 3     | 8      |
| June 2014      | 4     | 13     |
| July 2014      | 5     | 17     |
| August 2014    | 6     | 21     |
| September 2014 | 8     | 25     |
| October 2014   |       | 29     |
| November 2014  |       | 33     |
| December 2014  |       | 38     |
| January 2015   |       | 42     |
| February 2015  |       | 46     |
| March 2015     |       | 50     |



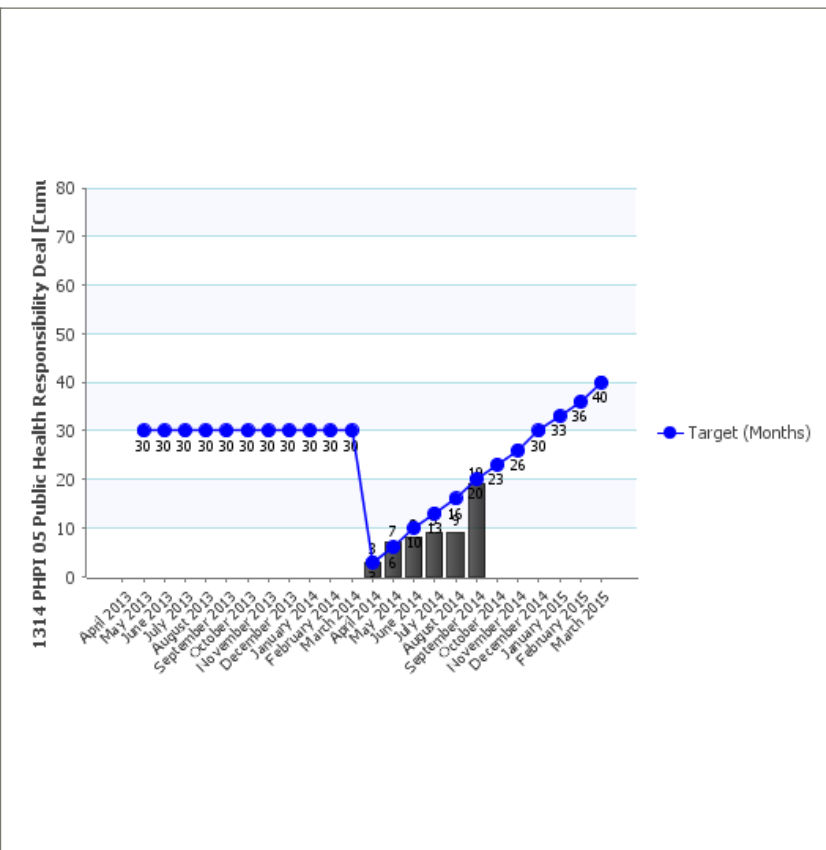
So far this year we have discharged 8 households into the private sector, 2 in September. It is proving challenging to find suitable properties due to the lack of private sector properties available in the Borough and as there is a shortage of supply there is clear evidence from sources such as Rightmove that there are very few properties which are affordable within LHA rates. Officers are looking to work with a landlord who is building 22 new flats which would be made available to local households at LHA rates and these are expected to be built in 2015 .

**Priority** Priority 6 - Reduce inequalities and increase the life chances of people living in Southend  
**Expected Outcome:** Some slippage against target 2


|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 6.2                  | <b>Public Health Responsibility Deal [Cumulative]</b>                             |               |                 |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | <b>James Williams</b>   |               |                 |
| <b>Year Introduced</b>  |   |               |                 |



| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       |        |
| May 2013       |       | 30     |
| June 2013      |       | 30     |
| July 2013      |       | 30     |
| August 2013    |       | 30     |
| September 2013 |       | 30     |
| October 2013   |       | 30     |
| November 2013  |       | 30     |
| December 2013  |       | 30     |
| January 2014   |       | 30     |
| February 2014  |       | 30     |
| March 2014     |       | 30     |
| April 2014     | 3     | 3      |
| May 2014       | 7     | 6      |
| June 2014      | 8     | 10     |
| July 2014      | 9     | 13     |
| August 2014    | 9     | 16     |
| September 2014 | 19    | 20     |
| October 2014   |       | 23     |
| November 2014  |       | 26     |
| December 2014  |       | 30     |
| January 2015   |       | 33     |
| February 2015  |       | 36     |
| March 2015     |       | 40     |

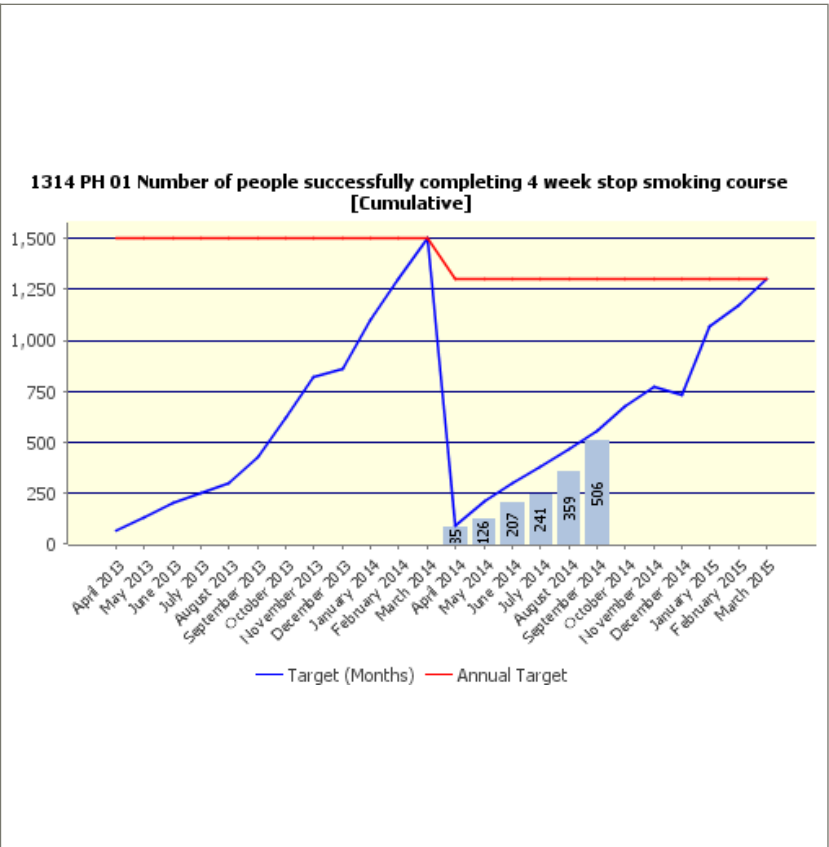


Specific targeted work is being undertaken with Off Trade premises in support of the Councils priority to tackle the impact of alcohol on the local population. This will result in a number of Off-Trade premises signing up to the local deal during November 2014

|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 6.3                  | <b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b> |               |                 |
| <b>Expected Outcome</b> |        | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | Liesel Park   |               |                 |
| <b>Year Introduced</b>  |   |               |                 |




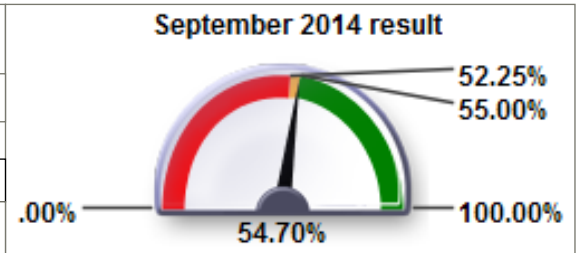
| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       | 70     |
| May 2013       |       | 135    |
| June 2013      |       | 200    |
| July 2013      |       | 252    |
| August 2013    |       | 297    |
| September 2013 |       | 427    |
| October 2013   |       | 617    |
| November 2013  |       | 822    |
| December 2013  |       | 862    |
| January 2014   |       | 1,100  |
| February 2014  |       | 1,300  |
| March 2014     |       | 1,500  |
| April 2014     | 85    | 89     |
| May 2014       | 126   | 208    |
| June 2014      | 207   | 297    |
| July 2014      | 241   | 383    |
| August 2014    | 359   | 464    |
| September 2014 | 506   | 558    |
| October 2014   |       | 672    |
| November 2014  |       | 769    |
| December 2014  |       | 729    |
| January 2015   |       | 1,068  |
| February 2015  |       | 1,171  |
| March 2015     |       | 1,300  |



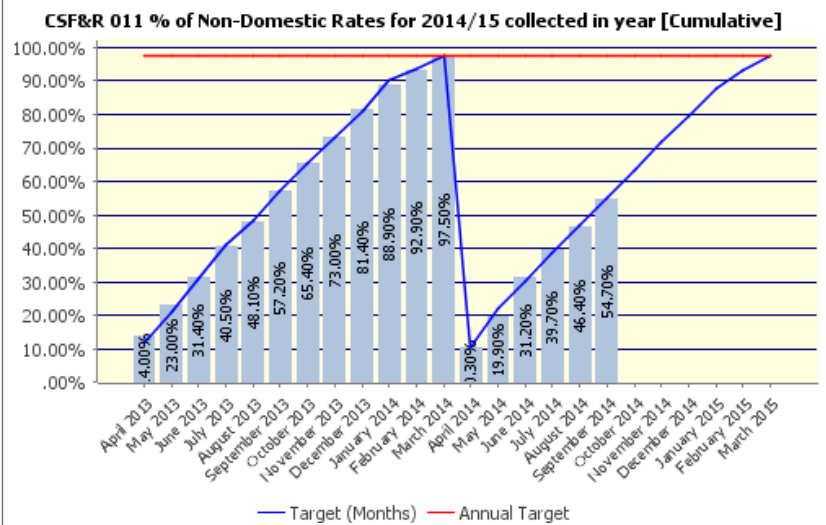
Final quit figures for September are unlikely to be complete until the end of November as Department of Health guidelines state successful quits can be registered up to 42 days after quit date is set. An enhanced delivery plan is being put in place to ensure the 2014/15 target is achieved.

**Priority** Priority 7 - Encourage the education, economy and prosperity of Southend and its residents  
**Expected Outcome:** At risk of missing target 2 Some slippage against target 2

|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 7.2                  | <b>% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]</b>         |               |                 |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | Joe Chesterton  |               |                 |
| <b>Year Introduced</b>  | 2000  |               |                 |




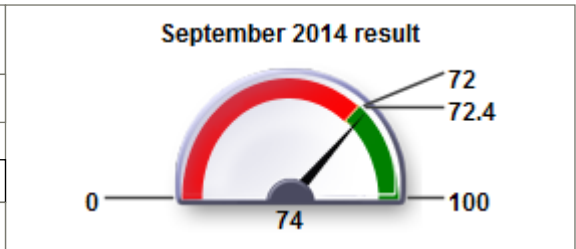
| Date Range 1   |        |        |
|----------------|--------|--------|
|                | Value  | Target |
| April 2013     | 14.00% | 12.00% |
| May 2013       | 23.00% | 21.00% |
| June 2013      | 31.40% | 31.00% |
| July 2013      | 40.50% | 41.00% |
| August 2013    | 48.10% | 48.20% |
| September 2013 | 57.20% | 57.00% |
| October 2013   | 65.40% | 65.40% |
| November 2013  | 73.00% | 73.00% |
| December 2013  | 81.40% | 81.00% |
| January 2014   | 88.90% | 90.00% |
| February 2014  | 92.90% | 93.50% |
| March 2014     | 97.50% | 97.50% |
| April 2014     | 10.30% | 10.30% |
| May 2014       | 19.90% | 21.90% |
| June 2014      | 31.20% | 30.40% |
| July 2014      | 39.70% | 38.70% |
| August 2014    | 46.40% | 46.80% |
| September 2014 | 54.70% | 55.00% |
| October 2014   |        | 63.40% |
| November 2014  |        | 71.60% |
| December 2014  |        | 79.70% |
| January 2015   |        | 87.90% |
| February 2015  |        | 92.90% |
| March 2015     |        | 97.50% |



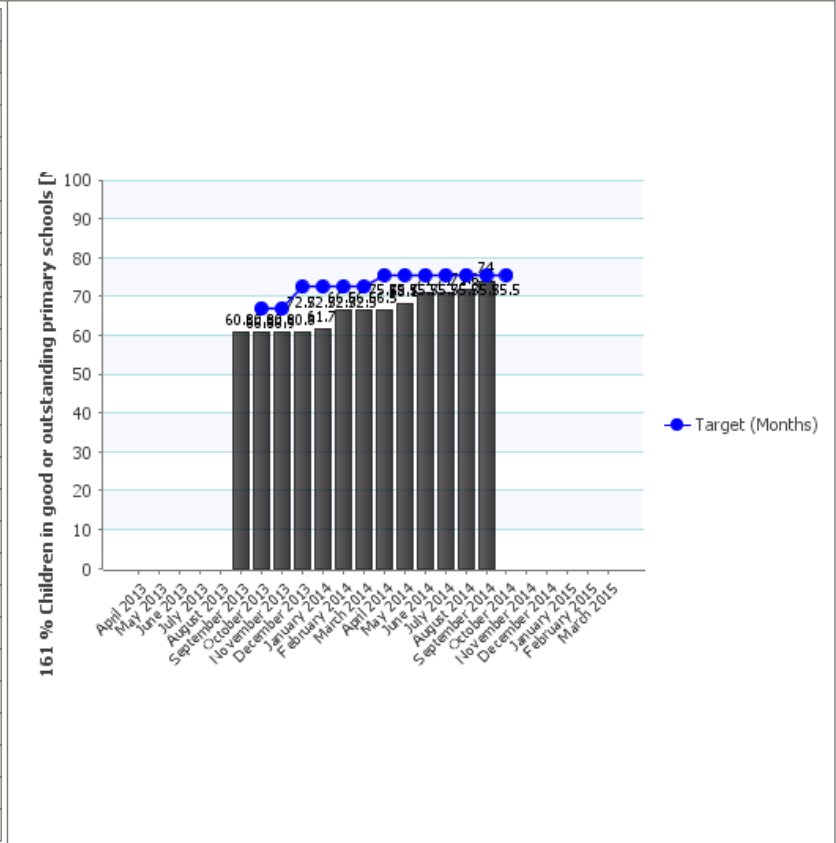
As happened last month instalments from one of our largest ratepayers totalling around £150k did not come through as expected prior to the Sept month end cut off. In previous months the instalments have been received just before the due dates which meant they were always slightly in advance. The month end target figures were therefore set to allow for this pattern of early payment.




|                  |   |        |                 |
|------------------|---|--------|-----------------|
| CP 7.3           | % Children in good or outstanding primary schools [Monthly Snapshot]              |        |                 |
| Expected Outcome |  | Format | Aim to Maximise |
| Managed By       | Jane Theadom  |        |                 |
| Year Introduced  |   |        |                 |

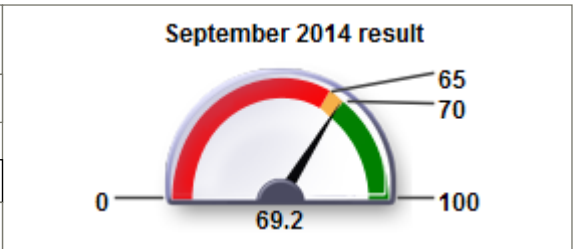


| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       |        |
| May 2013       |       |        |
| June 2013      |       |        |
| July 2013      |       |        |
| August 2013    |       |        |
| September 2013 | 60.8  |        |
| October 2013   | 60.8  | 66.9   |
| November 2013  | 60.8  | 66.9   |
| December 2013  | 60.8  | 72.5   |
| January 2014   | 61.7  | 72.5   |
| February 2014  | 66.5  | 72.5   |
| March 2014     | 66.5  | 72.5   |
| April 2014     | 66.5  | 75.5   |
| May 2014       | 68.1  | 75.5   |
| June 2014      | 71    | 75.5   |
| July 2014      | 71    | 75.5   |
| August 2014    | 71.6  | 75.5   |
| September 2014 | 74    | 75.5   |
| October 2014   |       | 75.5   |
| November 2014  |       |        |
| December 2014  |       |        |
| January 2015   |       |        |
| February 2015  |       |        |
| March 2015     |       |        |

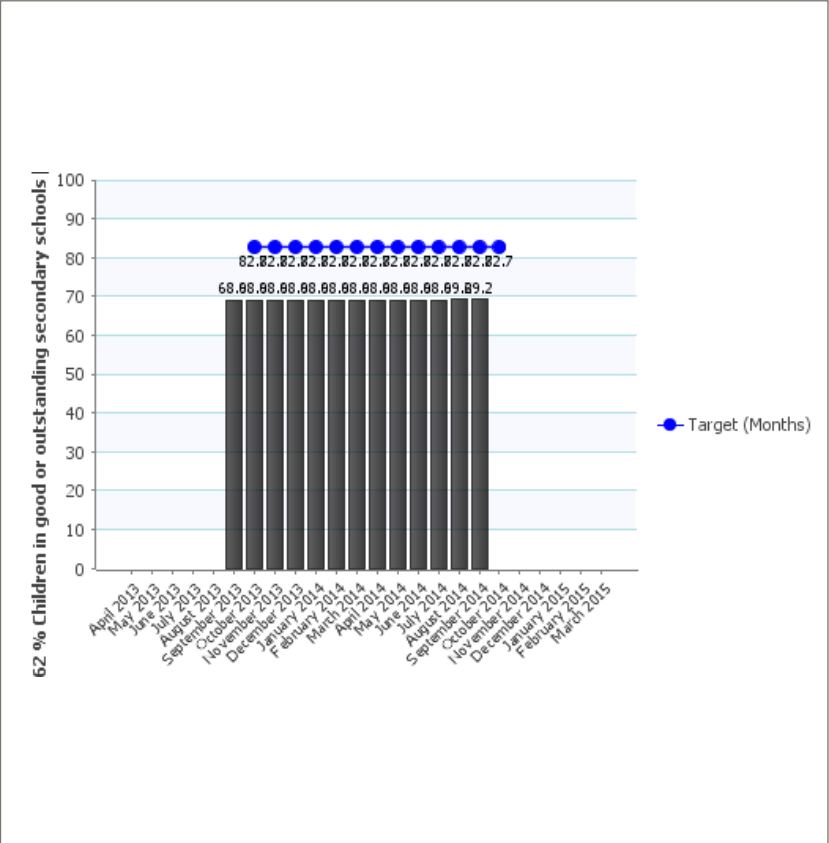


Progress continues to be encouraging; KS2 results are amongst the best in the country and all schools are showing improvement. Seven schools are in the RI Category; Friars, Hinguar, Porters Grange, Richmond, St Mary's, Temple Sutton and Thorpe Greenways. Leigh North Street was RI but has recently been inspected and were judged to be 'Good'. The figure for last month was 71.6% and the improved inspection result for Leigh North Street has resulted in improved performance for this indicator.


|                         |   |               |                 |
|-------------------------|---|---------------|-----------------|
| CP 7.4                  | <b>% Children in good or outstanding secondary schools [Monthly Snapshot]</b>     |               |                 |
| <b>Expected Outcome</b> |  | <b>Format</b> | Aim to Maximise |
| <b>Managed By</b>       | Jane Theadom  |               |                 |
| <b>Year Introduced</b>  |   |               |                 |

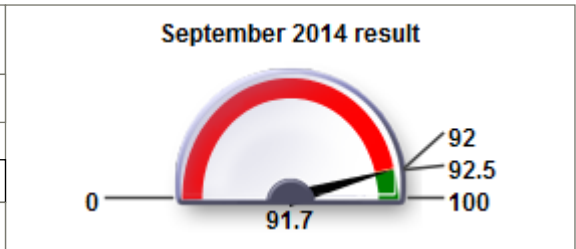


| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       |        |
| May 2013       |       |        |
| June 2013      |       |        |
| July 2013      |       |        |
| August 2013    |       |        |
| September 2013 | 68.9  |        |
| October 2013   | 68.9  | 82.7   |
| November 2013  | 68.9  | 82.7   |
| December 2013  | 68.9  | 82.7   |
| January 2014   | 68.9  | 82.7   |
| February 2014  | 68.9  | 82.7   |
| March 2014     | 68.9  | 82.7   |
| April 2014     | 68.9  | 82.7   |
| May 2014       | 68.9  | 82.7   |
| June 2014      | 68.9  | 82.7   |
| July 2014      | 68.9  | 82.7   |
| August 2014    | 69.2  | 82.7   |
| September 2014 | 69.2  | 82.7   |
| October 2014   |       | 82.7   |
| November 2014  |       |        |
| December 2014  |       |        |
| January 2015   |       |        |
| February 2015  |       |        |
| March 2015     |       |        |

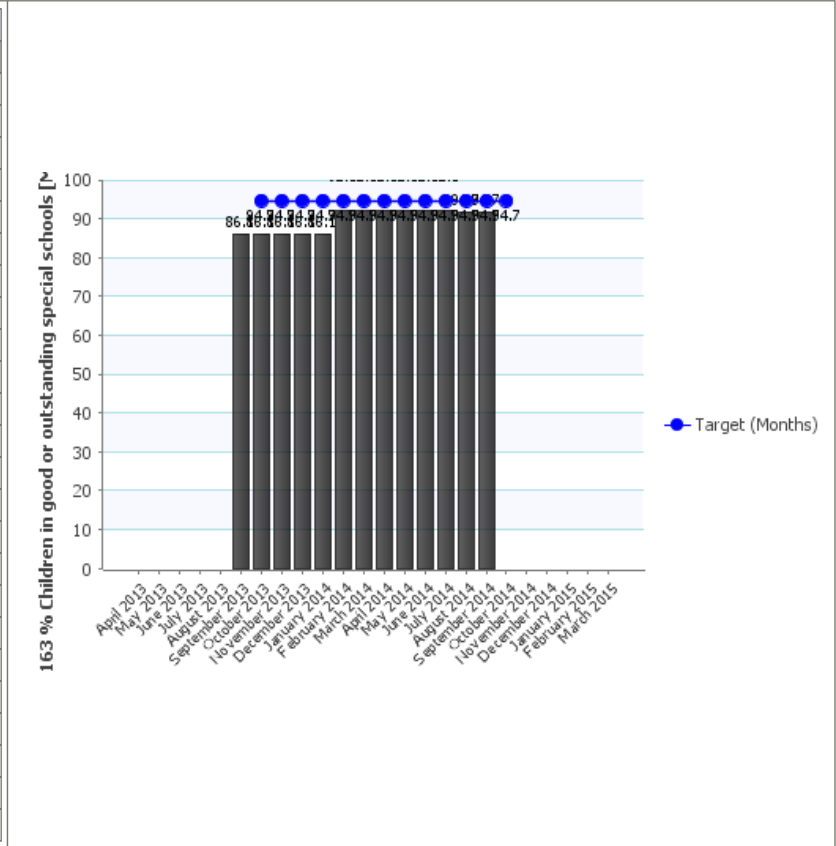


Three schools are currently in a category (Futures, Cecil Jones and Chase) and St Thomas More is still RI. Results at all but Cecil Jones declined this year. Intensive work is ongoing with monitoring and assistance from the school improvement team and through developing formal partnerships with stronger schools.

|                  |   |        |                 |
|------------------|---|--------|-----------------|
| CP 7.5           | % Children in good or outstanding special schools [Monthly Snapshot]              |        |                 |
| Expected Outcome |  | Format | Aim to Maximise |
| Managed By       | Jane Theadom  |        |                 |
| Year Introduced  |   |        |                 |



| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     |       |        |
| May 2013       |       |        |
| June 2013      |       |        |
| July 2013      |       |        |
| August 2013    |       |        |
| September 2013 | 86.1  |        |
| October 2013   | 86.1  | 94.7   |
| November 2013  | 86.1  | 94.7   |
| December 2013  | 86.1  | 94.7   |
| January 2014   | 86.1  | 94.7   |
| February 2014  | 92.1  | 94.7   |
| March 2014     | 92.1  | 94.7   |
| April 2014     | 92.1  | 94.7   |
| May 2014       | 92.1  | 94.7   |
| June 2014      | 92.1  | 94.7   |
| July 2014      | 92.1  | 94.7   |
| August 2014    | 91.7  | 94.7   |
| September 2014 | 91.7  | 94.7   |
| October 2014   |       | 94.7   |
| November 2014  |       |        |
| December 2014  |       |        |
| January 2015   |       |        |
| February 2015  |       |        |
| March 2015     |       |        |



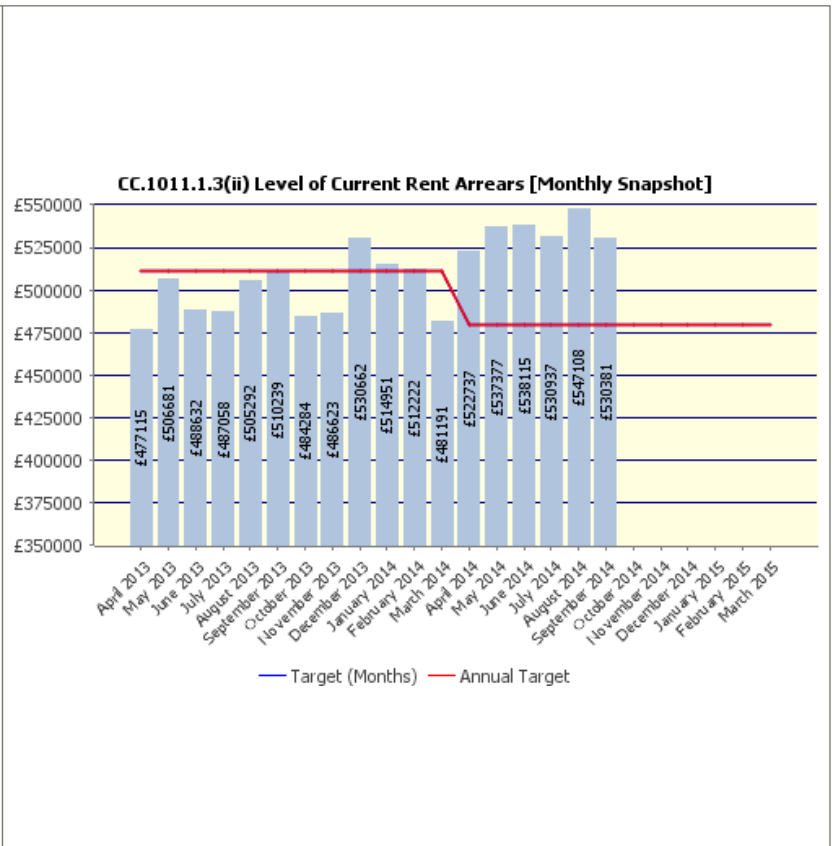
All special schools other than Seabrook (Prittlewell) are at least good. Seabrook was removed from special measures in March 2014 but is not likely to be reinspected until 2016. Progress at Seabrook is steady and expected to be 'Good' by the next inspection.

**Priority** Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

Expected Outcome: At risk of missing target 1


|                         |   |               |                 |   |
|-------------------------|---|---------------|-----------------|---|
| CP 8.1                  | <b>Level of Current Rent Arrears [Monthly Snapshot]</b> |               |                 | <p><b>September 2014 result</b></p> <p>£480000 ————— £528000</p> <p>£350000 ————— £650000</p> <p><b>£530381</b></p> |
| <b>Expected Outcome</b> |   | <b>Format</b> | Aim to Minimise |   |
| <b>Managed By</b>       | <b>Jacqui Lansley</b>                                   |               |                 |   |
| <b>Year Introduced</b>  | <b>2007</b>   |               |                 |   |

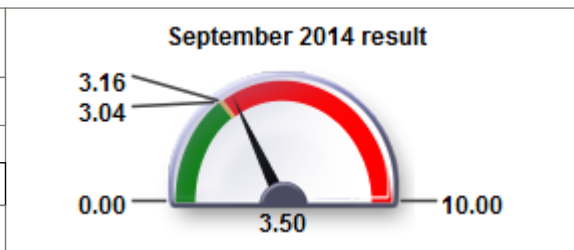
| Date Range 1   |         |         |
|----------------|---------|---------|
|                | Value   | Target  |
| April 2013     | £477115 | £511234 |
| May 2013       | £506681 | £511000 |
| June 2013      | £488632 | £511000 |
| July 2013      | £487058 | £511000 |
| August 2013    | £505292 | £511000 |
| September 2013 | £510239 | £511000 |
| October 2013   | £484284 | £511000 |
| November 2013  | £486623 | £511000 |
| December 2013  | £530662 | £511000 |
| January 2014   | £514951 | £511000 |
| February 2014  | £512222 | £511000 |
| March 2014     | £481191 | £511000 |
| April 2014     | £522737 | £480000 |
| May 2014       | £537377 | £480000 |
| June 2014      | £538115 | £480000 |
| July 2014      | £530937 | £480000 |
| August 2014    | £547108 | £480000 |
| September 2014 | £530381 | £480000 |
| October 2014   |         | £480000 |
| November 2014  |         | £480000 |
| December 2014  |         | £480000 |
| January 2015   |         | £480000 |
| February 2015  |         | £480000 |
| March 2015     |         | £480000 |



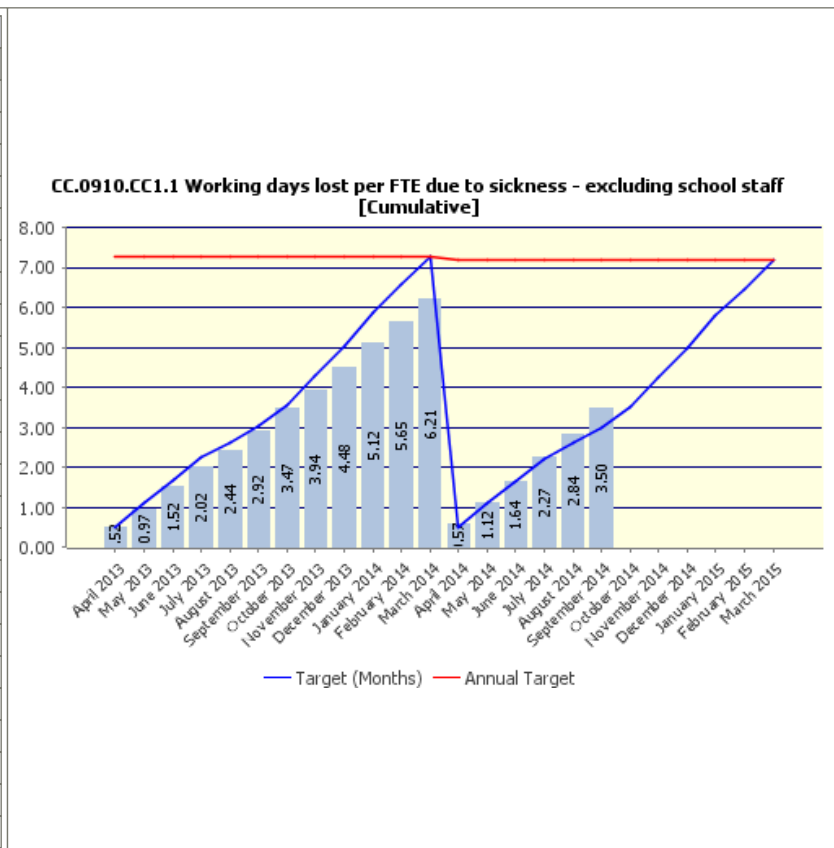
Following the increases seen in current tenants rent arrears earlier in the current financial year, the position has begun to show some slow recovery. The income management activity at South Essex Homes will continue to operate at maximum activity across the rest of the financial year in order to work towards achieving target – and in particular as we approach the Christmas and New Year period which historically has shown a rise in arrears.

**Priority** Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community  
**Expected Outcome:** Some slippage against target 1

|                         |  |               |                 |
|-------------------------|--|---------------|-----------------|
| CP 10.3                 | <b>Working days lost per FTE due to sickness - excluding school staff [Cumulative]</b> |               |                 |
| <b>Expected Outcome</b> |       | <b>Format</b> | Aim to Minimise |
| <b>Managed By</b>       | Joanna Ruffle  |               |                 |
| <b>Year Introduced</b>  | 2009   |               |                 |



| Date Range 1   |       |        |
|----------------|-------|--------|
|                | Value | Target |
| April 2013     | 0.52  | 0.52   |
| May 2013       | 0.97  | 1.11   |
| June 2013      | 1.52  | 1.67   |
| July 2013      | 2.02  | 2.24   |
| August 2013    | 2.44  | 2.64   |
| September 2013 | 2.92  | 3.05   |
| October 2013   | 3.47  | 3.56   |
| November 2013  | 3.94  | 4.31   |
| December 2013  | 4.48  | 5.04   |
| January 2014   | 5.12  | 5.88   |
| February 2014  | 5.65  | 6.56   |
| March 2014     | 6.21  | 7.26   |
| April 2014     | 0.57  | 0.51   |
| May 2014       | 1.12  | 1.10   |
| June 2014      | 1.64  | 1.65   |
| July 2014      | 2.27  | 2.21   |
| August 2014    | 2.84  | 2.61   |
| September 2014 | 3.50  | 3.01   |
| October 2014   |       | 3.51   |
| November 2014  |       | 4.25   |
| December 2014  |       | 4.97   |
| January 2015   |       | 5.80   |
| February 2015  |       | 6.47   |
| March 2015     |       | 7.20   |



A number of new initiatives have been rolled out including enhanced functionality on the absence monitoring system. Training for over 200 managers on this and also the new Occupational health referral process has been delivered. Work continues with DMTs to identify 'hotspots' and to target activity in these areas.





# **Revenue Budget Monitoring 2014/15**

## **Period 6**

**as at 30 September 2014  
Portfolio Summary**

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## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2014/15, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 September 2014.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2014. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of September, corporate savings of £219,800 have still to be allocated to service departments and this will be done in the coming months as the detailed allocations are finalised by Directors.

## 2. Overall Budget Performance – General Fund

A projected underspend of £161,000 is being forecast as measured against the latest budget.

### General Fund Portfolio Forecast Comparison 2014/15 at 30 September 2014 - Period 6

| Portfolio                                  | Latest Budget<br>2014/15<br>£000 | Projected<br>Outturn<br>2014/15<br>£000 | September<br>Forecast<br>Variance<br>£000 | August<br>Forecast<br>Variance<br>£000 |
|--|----------------------------------|---|---|--|
| Adult Social Care, Health & Housing        | 48,212                           | 48,251                                  | 39  | 9                                      |
| Children & Learning                        | 33,932                           | 34,319                                  | 387                                       | 363                                    |
| Leader                                     | 5,769                            | 5,828                                   | 59  | 84                                     |
| Enterprise, Tourism & Economic Development | 13,688                           | 13,673                                  | (15)                                      | (15)                                   |
| Community Development                      | 4,202                            | 4,186                                   | (16)                                      | (16)                                   |
| Public Protection, Waste & Transport       | 23,915                           | 23,972                                  | 57  | 107                                    |
| Regulatory Services                        | 2,452                            | 2,387                                   | (65)                                      | (58)                                   |
| Total Directorates                         | 132,170                          | 132,616                                 | 446                                       | 474                                    |
| Non-Service Areas                          | 1,211                            | 604                                     | (607)                                     | (416)                                  |
| <b>Net Expenditure / (Income)</b>          | <b>133,381</b>                   | <b>133,220</b>                          | <b>(161)</b>                              | <b>58</b>                              |

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

### 3. Service Variances (£446,000 forecast overspend)

The key variances are as shown in the following table:-

| <b>Portfolio</b>  | <b>Unfavourable<br/>£(000)</b> | <b>Favourable<br/>£(000)</b> | <b>Net<br/>£(000)</b> |
|---|--------------------------------|------------------------------|-----------------------|
| <b>Adult Social Care Health &amp; Housing</b>   |                                |                              |                       |
| People with a Learning Disability - Lower than estimated<br>homecare and residential care placements                                    |                                | (453)                        |                       |
| People with Mental Health Needs - Higher than estimated<br>residential care placements, direct payment packages and<br>supported living | 818                            |                              |                       |
| Physical and Sensory Impairment - Higher than estimated<br>residential care placements.   | 253                            |                              |                       |
| Older People - Reduced residential care packages partly<br>offset by higher than estimated homecare and direct<br>payment packages      |                                | (410)                        |                       |
| Additional income from Court of protection on Adult Business<br>Support.  |                                | (50)                         |                       |
| Vacancies on the Strategy & Development team at the<br>beginning of the year that have now been filled                                  |                                | (24)                         |                       |
| Service Strategy & Regulation - Renegotiated Healthwatch<br>contract  |                                | (24)                         |                       |
| Vacancy in the Private Sector Housing team.   |                                | (25)                         |                       |
| Savings on Supporting People Contractor Payments  |                                | (50)                         |                       |
| Other   | 4                              |                              |                       |
| <b>Total</b>  | <b>1,075</b>                   | <b>(1,036)</b>               | <b>39</b>             |
| <b>Children &amp; Learning</b>  |                                |                              |                       |
| Legal charges for children in care - high case load   | 130                            |                              |                       |
| Children's Placements - forecast of current cohort  | 597                            |                              |                       |
| Children's Placements -high cost children with disabilities   | 140                            |                              |                       |
| Agency spend on qualified social workers  | 195                            |                              |                       |
| School Support - Education Transport retendering and<br>renegotiation and staffing underspends within Integrated<br>Locality Service    |                                | (125)                        |                       |
| Internal Fostering underspend and in year savings on<br>adoption services   |                                | (250)                        |                       |
| Savings on Allan Cole and Marigold House service<br>consolidation   |                                | (200)                        |                       |
| Agency spend on Independent Reviewing Officers  | 40                             |                              |                       |
| In-year vacancies in Early Years and Integrated Locality<br>Services  |                                | (45)                         |                       |
| In year savings on provision of CAMHS.  |                                | (40)                         |                       |
| In-year vacancies in Youth Offending Services and Youth<br>Justice Board  |                                | (55)                         |                       |
|   | <b>1,102</b>                   | <b>(715)</b>                 | <b>387</b>            |

| <b>Portfolio (Continued)</b>                                 | <b>Unfavourable<br/>£(000)</b> | <b>Favourable<br/>£(000)</b> | <b>Net<br/>£(000)</b> |
|--|--------------------------------|------------------------------|-----------------------|
| <b><u>Leader</u></b>   |                                |                              |                       |
| Human Resources Staffing                                     | 25                             |                              |                       |
| Accounts Payable income deficit                              | 39                             |                              |                       |
| Treasury Management costs                                    |                                | (58)                         |                       |
| Underspend on Mayoral and Members travel and hospitality     |                                | (17)                         |                       |
| Reduction in Property and Regeneration contract income       | 75                             |                              |                       |
| Other  |                                | (5)                          |                       |
|  | <b>139</b>                     | <b>(80)</b>                  | <b>59</b>             |
| <b><u>Enterprise, Tourism &amp; Economic Development</u></b> |                                |                              |                       |
| ASO Transport costs  | 70                             |                              |                       |
| Staffing secondment underspend                               |                                | (30)                         |                       |
| Sports grounds income shortfall                              | 30                             |                              |                       |
| Leisure contract saving                                      |                                | (100)                        |                       |
| Grants allocated out to events                               | 15                             |                              |                       |
|  | <b>115</b>                     | <b>(130)</b>                 | <b>(15)</b>           |
| <b><u>Community Development</u></b>                          |                                |                              |                       |
| Underspend on Staffing in Customer Services                  |                                | (40)                         |                       |
| CCTV restructure   | 100                            |                              |                       |
| Community Safety contractors                                 |                                | (76)                         |                       |
|  | <b>100</b>                     | <b>(116)</b>                 | <b>(16)</b>           |
| <b><u>Public Protection, Waste &amp; Transport</u></b>       |                                |                              |                       |
| Decriminalised parking income                                | 100                            |                              |                       |
| Gainshare shortfall  |                                | (60)                         |                       |
| Streetworks permit income                                    |                                | (50)                         |                       |
| Waste Management restructure                                 | 50                             |                              |                       |
| Toilet maintenance   | 17                             |                              |                       |
|  | <b>167</b>                     | <b>(110)</b>                 | <b>57</b>             |
| <b><u>Regulatory Services</u></b>                            |                                |                              |                       |
| Development Control income                                   |                                | (100)                        |                       |
| Animal Warden contractors                                    | 31                             |                              |                       |
| Other  | 4                              |                              |                       |
|  | <b>35</b>                      | <b>(100)</b>                 | <b>(65)</b>           |
| <b>Total</b>   | <b>2,733</b>                   | <b>(2,287)</b>               | <b>446</b>            |

#### **4. Non Service Variances (£607,000 forecast underspend)**

##### **Financing Costs (£603k)**

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2013/14 and into 2014/15, borrowing has been delayed and temporary cashflow funds were/are being used instead, as this is currently the most economically advantageous financial approach for the Council.

#### Levies and Precepts (£4k)

The annual levy from the Coroners Court is less than advised by the organisation when setting the budget.

### **5. Appropriations to / from Earmarked Reserves**

Net appropriations to Earmarked Reserves totalling £11,372,000 were agreed by Council when setting the 2014/15 budget in February 2014. The current outturn position of £14,054,000 also allows for:-

#### Appropriations from Reserves

- £458,000 from the Business Transformation Reserve
- £412,000 from the Troubled Families Reserve
- £255,000 from the Adoption Improvement Grant Reserve
- £224,000 from the Social Work Training Grant Reserve
- £59,000 from the SEN Reform Grant Reserve
- £19,000 from the People & Policy Reserve
- £1,096,000 from the Public Health Reserve
- £92,000 from the People (adults) Reserve
- £68,000 from the Place (LSTF) Reserve

### **6. Revenue Contributions to Capital Outlay (RCCO)**

The original budget for 2014/15 included planned revenue contributions, via the use of Earmarked Reserves, of £656,000.

### **7. Performance against Budget savings targets for 2014/15**

As part of setting the Council budget for 2014/15, a schedule of Departmental and Corporate savings was approved totalling £7.319 million. These are required to achieve a balanced budget.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then the relevant Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below:

|                               | Red<br>£000 | Amber<br>£000 | Green<br>£000 | Original<br>Savings<br>Total<br>£000 | Projected<br>Outturn<br>£000 | Forecast<br>Variance<br>£000 |
|-------------------------------|-------------|---------------|---------------|--------------------------------------|------------------------------|------------------------------|
| <b>Department</b>             |             |               |               |                                      |                              |                              |
| People                        | 250         | 575           | 3,643         | 4,468                                | 4,129                        | (339)                        |
| Corporate Services            | 0           | 0             | 905           | 905                                  | 905                          | 0                            |
| Place                         | 0           | 235           | 716           | 951                                  | 951                          | 0                            |
| Corporate                     | 0           | 0             | 95            | 95                                   | 95                           | 0                            |
| Department Sub-Total          | 250         | 810           | 5,359         | 6,419                                | 6,080                        | (339)                        |
| <b>Category Management</b>    |             |               |               |                                      |                              |                              |
| ICT                           | 0           | 0             | 150           | 150                                  | 150                          | 0                            |
| Highways                      | 200         | 0             | 0             | 200                                  | 0                            | (200)                        |
| Transport                     | 300         | 0             | 0             | 300                                  | 135                          | (165)                        |
| Social Care                   | 0           | 0             | 250           | 250                                  | 250                          | 0                            |
| Category Management Sub-Total | 500         | 0             | 400           | 900                                  | 535                          | (365)                        |
| <b>Total</b>                  | <b>750</b>  | <b>810</b>    | <b>5,759</b>  | <b>7,319</b>                         | <b>6,615</b>                 | <b>(704)</b>                 |

Although the current forecast is showing a shortfall of £704,000 against the required savings total of £7.319 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## 8. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 27<sup>th</sup> February 2014 and anticipated that £3,151,000 would be appropriated to earmarked reserves in 2014/15.

The closing HRA revenue balance as at 31<sup>st</sup> March 2014 was £3,502,000.

The current forecast is projecting a £180,000 underspend because of higher than expected rental and service charges income and a lower number of void properties than estimated in the budget. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.

**General Fund Forecast 2014/15**  
**at 30 September 2014 - Period 6**  
**Portfolio Holder Summary**

| <b>Portfolio</b>                     | <b>Gross Expend<br/>£000</b> | <b>Gross Income<br/>£000</b> | <b>Original Budget<br/>£000</b> | <b>Virement<br/>£000</b> | <b>Latest Budget<br/>£000</b> | <b>Expected Outturn<br/>£000</b> | <b>Forecast Variance<br/>£000</b> | <b>Budget to Date<br/>£000</b> | <b>Spend to Date<br/>£000</b> | <b>To Date Variance<br/>£000</b> |
|--------------------------------------|------------------------------|------------------------------|---------------------------------|--------------------------|-------------------------------|----------------------------------|-----------------------------------|--------------------------------|-------------------------------|----------------------------------|
| Adult Social Care, Health & Housing  | 72,187                       | (24,383)                     | 47,804                          | 408                      | 48,212                        | 48,251                           | 39                                | 24,002                         | 24,186                        | 184                              |
| Children & Learning                  | 144,297                      | (111,028)                    | 33,269                          | 663                      | 33,932                        | 34,319                           | 387                               | 15,601                         | 15,728                        | 127                              |
| Leader                               | 27,396                       | (21,184)                     | 6,212                           | (443)                    | 5,769                         | 5,828                            | 59                                | 5,542                          | 4,993                         | (549)                            |
| Enterprise, Tourism & Economic       |                              |                              |                                 |                          |                               |                                  |                                   |                                |                               |                                  |
| Development                          | 18,398                       | (5,674)                      | 12,724                          | 964                      | 13,688                        | 13,673                           | (15)                              | 7,138                          | 7,120                         | (18)                             |
| Community Development                | 116,668                      | (113,577)                    | 3,091                           | 1,111                    | 4,202                         | 4,186                            | (16)                              | 1,743                          | 2,049                         | 306                              |
| Public Protection, Waste & Transport | 37,059                       | (13,377)                     | 23,682                          | 233                      | 23,915                        | 23,972                           | 57                                | 11,566                         | 11,484                        | (82)                             |
| Regulatory Services                  | 5,021                        | (2,600)                      | 2,421                           | 31                       | 2,452                         | 2,387                            | (65)                              | 1,069                          | 782                           | (287)                            |
| <b>Portfolio Net Expenditure</b>     | <b>421,026</b>               | <b>(291,823)</b>             | <b>129,203</b>                  | <b>2,967</b>             | <b>132,170</b>                | <b>132,616</b>                   | <b>446</b>                        | <b>66,661</b>                  | <b>66,342</b>                 | <b>(319)</b>                     |
| Reversal of Depreciation             | (21,488)                     | 9,272                        | (12,216)                        | 0                        | (12,216)                      | (12,216)                         | 0                                 | (6,107)                        | (6,107)                       | 0                                |
| Levies                               | 516                          | 0                            | 516                             | 0                        | 516                           | 512                              | (4)                               | 235                            | 234                           | (1)                              |
| Financing Costs                      | 20,179                       | (3,974)                      | 16,205                          | 0                        | 16,205                        | 15,602                           | (603)                             | 6,534                          | 6,511                         | (23)                             |
| Contingency                          | 5,525                        | 0                            | 5,525                           | (285)                    | 5,240                         | 5,240                            | 0                                 | (425)                          | 0                             | 425                              |
| Pensions Upfront Funding             | 9,564                        | 0                            | 9,564                           | 0                        | 9,564                         | 9,564                            | 0                                 | 9,564                          | 9,564                         | 0                                |
| Miscellaneous Income                 | 0                            | 0                            | 0                               | 0                        | 0                             | 0                                | 0                                 | 0                              | 536                           | 536                              |
| <b>Sub Total</b>                     | <b>14,296</b>                | <b>5,298</b>                 | <b>19,594</b>                   | <b>(285)</b>             | <b>19,309</b>                 | <b>18,702</b>                    | <b>(607)</b>                      | <b>9,801</b>                   | <b>10,738</b>                 | <b>937</b>                       |
| <b>Net Operating Expenditure</b>     | <b>435,322</b>               | <b>(286,525)</b>             | <b>148,797</b>                  | <b>2,682</b>             | <b>151,479</b>                | <b>151,318</b>                   | <b>(161)</b>                      | <b>76,462</b>                  | <b>77,080</b>                 | <b>618</b>                       |
| General Grants                       | 0                            | (4,465)                      | (4,465)                         | 0                        | (4,465)                       | (4,465)                          | 0                                 | (2,303)                        | (2,363)                       | (60)                             |
| Corporate Savings                    | (235)                        | 0                            | (235)                           | 0                        | (235)                         | (235)                            | 0                                 | 0                              | 0                             | 0                                |
| Revenue Contribution to Capital      | 656                          | 0                            | 656                             | 0                        | 656                           | 656                              | 0                                 | 0                              | 0                             | 0                                |
| Contribution to / (from) Earmarked   | (11,372)                     | 0                            | (11,372)                        | (2,682)                  | (14,054)                      | (14,054)                         | 0                                 | (6,877)                        | 0                             | 6,877                            |
| Contribution to / (from) General     | 0                            | 0                            | 0                               | 0                        | 0                             | 161                              | 161                               | 0                              | 0                             | 0                                |
| <b>Net Expenditure / (Income)</b>    | <b>424,371</b>               | <b>(290,990)</b>             | <b>133,381</b>                  | <b>0</b>                 | <b>133,381</b>                | <b>133,381</b>                   | <b>0</b>                          | <b>67,282</b>                  | <b>74,717</b>                 | <b>7,435</b>                     |

| <b>Use of General Reserves</b>     |  |               |          |               |               |            |
|------------------------------------|--|---------------|----------|---------------|---------------|------------|
| Balance as at 1 April 2014         |  | 11,000        |          | 11,000        | 11,000        | 0          |
| Use in Year                        |  | 0             | 0        | 0             | 161           | 161        |
| <b>Balance as at 31 March 2015</b> |  | <b>11,000</b> | <b>0</b> | <b>11,000</b> | <b>11,161</b> | <b>161</b> |

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr D Norman**

| Service  | Gross Expend<br>£000 | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|--|----------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Adult Support Services and Management        | 492                  | (497)                | (5)                     | 3                | (2)                   | (2)                      | 0                         | (1)                    | 11                    | 12                       |
| b Housing Needs & Homelessness                 | 1,868                | (682)                | 1,186                   | 0                | 1,186                 | 1,186                    | 0                         | 544                    | 533                   | (11)                     |
| c Commissioning Team                           | 1,445                | (1,716)              | (271)                   | 114              | (157)                 | (207)                    | (50)                      | (76)                   | (151)                 | (75)                     |
| d Strategy & Development                       | 2,012                | (2,409)              | (397)                   | 110              | (287)                 | (311)                    | (24)                      | (177)                  | (220)                 | (43)                     |
| e People with a Learning Disability            | 16,920               | (1,490)              | 15,430                  | (305)            | 15,125                | 14,672                   | (453)                     | 7,776                  | 7,412                 | (364)                    |
| f People with Mental Health Needs              | 2,996                | (162)                | 2,834                   | 372              | 3,206                 | 4,024                    | 818                       | 1,414                  | 2,114                 | 700                      |
| g Older People                                 | 32,093               | (12,378)             | 19,715                  | 157              | 19,872                | 19,462                   | (410)                     | 9,238                  | 9,209                 | (29)                     |
| h Other Community Services                     | 1,483                | (1,292)              | 191                     | 53               | 244                   | 248                      | 4                         | 861                    | 842                   | (19)                     |
| i Private Sector Housing                       | 3,704                | (3,162)              | 542                     | 40               | 582                   | 557                      | (25)                      | 302                    | 252                   | (50)                     |
| j People with a Physical or Sensory Impairment | 4,506                | (488)                | 4,018                   | 4                | 4,022                 | 4,275                    | 253                       | 1,962                  | 2,140                 | 178                      |
| k Supporting People                            | 4,240                | 0                    | 4,240                   | (140)            | 4,100                 | 4,050                    | (50)                      | 2,051                  | 1,950                 | (101)                    |
| l Service Strategy & Regulation                | 428                  | (107)                | 321                     | 0                | 321                   | 297                      | (24)                      | 108                    | 94                    | (14)                     |
| <b>Total Net Budget for Portfolio</b>          | <b>72,187</b>        | <b>(24,383)</b>      | <b>47,804</b>           | <b>408</b>       | <b>48,212</b>         | <b>48,251</b>            | <b>39</b>                 | <b>24,002</b>          | <b>24,186</b>         | <b>184</b>               |

**Virements**

**£000**

|                                  |     |
|----------------------------------|-----|
| Transfer from earmarked reserves | 132 |
| Allocation from Contingency      | 239 |
| In year virements                | 37  |

**408**

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr D Norman**

| Forecast Outturn Variance  | Year to Date Variance  |
|--|--|
| a.   |  |
| b.   |  |
| c. Mainly due to additional income generated through Court of Protection.  | Mainly due to additional income generated through Court of Protection.   |
| d. Underspend due to vacancies being filled later in the year.   | Mainly due to vacancies being filled later in the year.  |
| e. Mainly because of lower than projected residential care placements and direct payments.   | Mainly because of lower than projected residential care placements and direct payments.                        |
| f. Mainly as a result of higher than projected residential care placements, direct payments and supported living.  | Mainly as a result of higher than projected residential care placements, direct payments and supported living. |
| g. Reduced residential care placements offset by higher homecare and direct payment packages. Because of the volatility of this budget, the forecast year end variance may change over the course of the year. | Reduced residential care placements offset by higher homecare and direct payment packages.                     |
| h.   |  |
| i. Underspend due to a vacancy in the Private Sector Housing team.   | Underspend due to a vacancy in the Private Sector Housing team.  |
| j. Higher than estimated residential care placements.  | Higher than estimated residential care placements.   |
| k. Savings achieved on Supporting People contractor payments through contract renegotiation and retendering.   | Savings achieved on Supporting People contractor payments through contract renegotiation and retendering.      |
| l. Savings achieved on renegotiated Healthwatch contract.  |  |



**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Children and Learning  
Portfolio Holder - Cllr A P Jones**

| Service  | Gross Expend<br>£000 | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|--|----------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Childrens Commissioning                            | 2,378                | (1,482)              | 896                     | 502              | 1,398                 | 1,398                    | 0                         | 671                    | 725                   | 54                       |
| b Children with Special Needs                        | 2,678                | (502)                | 2,176                   | 125              | 2,301                 | 2,571                    | 270                       | 1,083                  | 1,188                 | 105                      |
| c Early Years Development and Child Care Partnership | 10,974               | (9,605)              | 1,369                   | 232              | 1,601                 | 1,581                    | (20)                      | 513                    | 376                   | (137)                    |
| d Children Fieldwork Services                        | 4,451                | 0                    | 4,451                   | (165)            | 4,286                 | 4,481                    | 195                       | 2,145                  | 2,278                 | 133                      |
| e Children Fostering and Adoption                    | 7,274                | (594)                | 6,680                   | 113              | 6,793                 | 6,303                    | (490)                     | 3,428                  | 3,136                 | (292)                    |
| f Youth Service                                      | 1,761                | (265)                | 1,496                   | (79)             | 1,417                 | 1,402                    | (15)                      | 705                    | 709                   | 4                        |
| g Age 14 to 19 Learning and Development              | 0                    | 0                    | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 2                     | 2                        |
| h Other Education                                    | 558                  | (519)                | 39                      | (28)             | 11                    | 11                       | 0                         | (16)                   | 7                     | 23                       |
| i Schools Retained Budgets                           | 0                    | 0                    | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 0                     | 0                        |
| j Private Voluntary Independent                      | 4,625                | (200)                | 4,425                   | 113              | 4,538                 | 5,135                    | 597                       | 2,269                  | 2,568                 | 299                      |
| k Schools Delegated Budgets                          | 73,957               | (73,957)             | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 50                    | 50                       |
| l Children Specialist Commissioning                  | 955                  | (55)                 | 900                     | 39               | 939                   | 979                      | 40                        | 455                    | 489                   | 34                       |
| m Children Specialist Projects                       | 290                  | (169)                | 121                     | 0                | 121                   | 121                      | 0                         | 169                    | 63                    | (106)                    |
| n School Support and Preventative Services           | 31,665               | (22,562)             | 9,103                   | (501)            | 8,602                 | 8,452                    | (150)                     | 3,360                  | 3,380                 | 20                       |
| o Youth Offending Service                            | 2,731                | (1,118)              | 1,613                   | 312              | 1,925                 | 1,885                    | (40)                      | 819                    | 757                   | (62)                     |
| <b>Total Net Budget for Portfolio</b>                | <b>144,297</b>       | <b>(111,028)</b>     | <b>33,269</b>           | <b>663</b>       | <b>33,932</b>         | <b>34,319</b>            | <b>387</b>                | <b>15,601</b>          | <b>15,728</b>         | <b>127</b>               |

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

950  
50  
(337)

**663**

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Children and Learning  
Portfolio Holder - Cllr A P Jones**

| Forecast Outturn Variance  | Year to Date Variance   |
|--|---|
| a.   |   |
| b. Budget is under pressure due to 3 children with disabilities with high levels of need placed in high cost settings. Impact of recruitment costs and legal fees; 2013/14 overspent by +£100K, and the case load remains high.  |   |
| c. In-year vacancies within the Early Years Team.  |   |
| d. Overspending on staffing budgets due to expenditure on Agency qualified social workers in the First Contact and Care Management Teams.  |   |
| e. <ul style="list-style-type: none"> <li>• Forecast underspend on In-house fostering placements, est. £160K which partially offsets and is managed in conjunction with the PVI budget above.</li> <li>• The budgets for Marigold House and Allan Cole are under-spending by approx. £200K ahead of long term savings plan.</li> <li>• Additionally there are underspends on the CAMHS service and Adoption team costs due to service redesign and synergies arising from the adoption grant.</li> </ul> | Underspend on accrued foster payments to date as per the schedules. |
| f. Underspend due to vacancy in the Targeted Youth Support Team.   |   |
| g.   |   |
| h.   |   |
| i.   |   |
| j. Forecast costs for the current cohort of looked after children in PVI placements, plus an assumed projection for 1 extra private fostering placement, plus 1 extra residential placement till year end.   | Overspend to date consistent with year-end forecast.                |
| k.   |   |
| l. Overspend due to Agency staffing costs. Nationally it is a difficult recruitment market for Independent Reviewing Officers, and maintaining IRO capacity is necessary to meet statutory guidelines.   |   |

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m.

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n. Savings made by retendering and negotiating home to school transport contracts.  
Combination of in-year staffing underspends and unassigned staffing budget following team reorganisation.

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o. Underspend due to staffing vacancies in the Youth Offending Service Workers and Youth Justice Board Core Teams.

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p.

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**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Leader  
Portfolio Holder - Cllr R Woodley**

| Service                               | Gross Expend<br>£000                  | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |       |
|---------------------------------------|---------------------------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|-------|
| a                                     | Accounts Payable                      | 257                  | (240)                   | 17               | 3                     | 20                       | 59                        | 39                     | 9                     | 32                       | 23    |
| b                                     | Accounts Receivable                   | 333                  | (317)                   | 16               | 0                     | 16                       | 16                        | 0                      | 8                     | 0                        | (8)   |
| c                                     | Accountancy                           | 3,114                | (3,116)                 | (2)              | (397)                 | (399)                    | (399)                     | 0                      | (190)                 | (229)                    | (39)  |
| d                                     | Asset Management                      | 422                  | (419)                   | 3                | 0                     | 3                        | (2)                       | (5)                    | 3                     | (25)                     | (28)  |
| e                                     | Internal Audit & Corporate Fraud      | 867                  | (872)                   | (5)              | 11                    | 6                        | 6                         | 0                      | 20                    | (30)                     | (50)  |
| f                                     | Buildings Management                  | 2,733                | (2,715)                 | 18               | 11                    | 29                       | 29                        | 0                      | 199                   | 257                      | 58    |
| g                                     | Administration & Support              | 538                  | (531)                   | 7                | 4                     | 11                       | 11                        | 0                      | 6                     | 6                        | 0     |
| h                                     | Community Centres and Club 60         | 90                   | (1)                     | 89               | 0                     | 89                       | 89                        | 0                      | 69                    | 48                       | (21)  |
| i                                     | Corporate and Industrial Estates      | 761                  | (960)                   | (199)            | (970)                 | (1,169)                  | (1,169)                   | 0                      | (578)                 | (664)                    | (86)  |
| j                                     | Corporate and Non Distributable Costs | 3,458                | (168)                   | 3,290            | (243)                 | 3,047                    | 2,989                     | (58)                   | 3,740                 | 3,595                    | (145) |
| k                                     | Corporate Subscriptions               | 73                   | 0                       | 73               | 0                     | 73                       | 73                        | 0                      | 36                    | 36                       | 0     |
| l                                     | Council Tax Admin                     | 1,329                | (462)                   | 867              | 33                    | 900                      | 900                       | 0                      | 454                   | 395                      | (59)  |
| m                                     | Emergency Planning                    | 123                  | 0                       | 123              | 0                     | 123                      | 123                       | 0                      | 62                    | 65                       | 3     |
| n                                     | Democratic Services Support           | 453                  | (1)                     | 452              | 14                    | 466                      | 459                       | (7)                    | 233                   | 214                      | (19)  |
| o                                     | Media And Communication               | 0                    | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 0                     | 0                        | 0     |
| p                                     | Member Expenses                       | 741                  | 0                       | 741              | 1                     | 742                      | 732                       | (10)                   | 371                   | 347                      | (24)  |
| q                                     | Directorate of Support Services       | 945                  | (836)                   | 109              | 22                    | 131                      | 131                       | 0                      | 79                    | 129                      | 50    |
| r                                     | Elections and Electoral Registration  | 387                  | (3)                     | 384              | 32                    | 416                      | 416                       | 0                      | 270                   | 234                      | (36)  |
| s                                     | People & Organisational Development   | 459                  | (441)                   | 18               | 26                    | 44                       | 44                        | 0                      | 22                    | 0                        | (22)  |
| t                                     | Strategy & Performance                | 854                  | (340)                   | 514              | 29                    | 543                      | 543                       | 0                      | 278                   | 304                      | 26    |
| u                                     | Programme Office                      | 325                  | (947)                   | (622)            | 12                    | (610)                    | (610)                     | 0                      | (305)                 | (313)                    | (8)   |
| v                                     | Human Resources                       | 1,611                | (1,644)                 | (33)             | 94                    | 61                       | 86                        | 25                     | 197                   | 218                      | 21    |
| w                                     | Information Comms & Technology        | 3,974                | (3,612)                 | 362              | 757                   | 1,119                    | 1,119                     | 0                      | 333                   | 159                      | (174) |
| x                                     | Information and Governance            | 0                    | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 0                     | 0                        | 0     |
| y                                     | Insurance                             | 189                  | (239)                   | (50)             | 0                     | (50)                     | (50)                      | 0                      | (25)                  | (28)                     | (3)   |
| z                                     | Local Land Charges                    | 260                  | (312)                   | (52)             | 0                     | (52)                     | (52)                      | 0                      | 11                    | 5                        | (6)   |
| aa                                    | Legal Services                        | 1,076                | (1,071)                 | 5                | 0                     | 5                        | 5                         | 0                      | 4                     | (19)                     | (23)  |
| ab                                    | Non Domestic Rates Collection         | 359                  | (301)                   | 58               | 2                     | 60                       | 60                        | 0                      | 31                    | 38                       | 7     |
| ac                                    | Payroll                               | 428                  | (414)                   | 14               | (14)                  | 0                        | 0                         | 0                      | 0                     | 0                        | 0     |
| ad                                    | Corporate Procurement                 | 571                  | (568)                   | 3                | 91                    | 94                       | 94                        | 0                      | 61                    | 61                       | 0     |
| ae                                    | Property Management & Maintenance     | 422                  | (380)                   | 42               | 0                     | 42                       | 117                       | 75                     | 126                   | 164                      | 38    |
| af                                    | Tickfield Training Centre             | 244                  | (274)                   | (30)             | 39                    | 9                        | 9                         | 0                      | 18                    | (6)                      | (24)  |
| <b>Total Net Budget for Portfolio</b> | <b>27,396</b>                         | <b>(21,184)</b>      | <b>6,212</b>            | <b>(443)</b>     | <b>5,769</b>          | <b>5,828</b>             | <b>59</b>                 | <b>5,542</b>           | <b>4,993</b>          | <b>(549)</b>             |       |

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Leader  
Portfolio Holder - Cllr R Woodley**

| <b>Virements</b>                 | <b>£000</b>  |
|----------------------------------|--------------|
| Transfer from earmarked reserves | 213          |
| Allocation from Contingency      | 31           |
| In year virements                | (687)        |
|                                  | <b>(443)</b> |

| <b>Forecast Outturn Variance</b>  | <b>Year to Date Variance</b>   |
|---|--|
| a. Accounts payable income has reduced due to fewer schools using the Accounts payable function | Accounts Payable income has reduced due to more schools holding their own bank accounts and no longer using the Council facility   |
| b.  |  |
| c.  | Vacant posts and hours are creating an underspend in staffing costs  |
| d. Forecast underspend on valuation fees in year only   | Professional fees are underspending against budget. Staffing underspent due to vacant hours  |
| e.  | Internal audit staffing costs are currently underspent against the profiled budget. This is compensating for an overspend on contractor costs  |
| f.  | Overtime, Agency staff and Tools and Equipment costs are exceeding budget although a proportion of this will be capitalised as part of the New Ways of Working project. Contract cleaning and waste management budgets are overspending against profiled budgets. Income is not being realised due to rooms being taken out of service for the Civic Suite refurbishment |
| g.  |  |
| h.  | Underspend on rents and insurance for Community Centres  |
| i.  | Refuse Collection for the property portfolio is underspent and income from rental on land, shops and commercial units is higher than profiled budget   |
| j. Underspend on VAT costs, 2nd Fund Manager, Brokers Fees and PWLB costs                       | In addition to the expected variance on VAT costs, 2nd Fund Manager, Brokers Fees and PWLB costs, the budget for Pension Backfunding is underspent   |

| Forecast Outturn Variance  | Year to Date Variance  |
|--|--|
| k.   |  |
| l.   | More court costs relating to Council Tax have been raised than anticipated although this will be countered by a higher Bad Debt Provision at the end of the year   |
| m.   |  |
| n. Members' Scrutiny budget underspend   | Underspend on printing, subscriptions and Members' Scrutiny  |
| o.   |  |
| p. Less expenditure on travel and hospitality than anticipated in the budget   | Underspend on National Insurance contributions, hospitality, travel and conference expenses for members  |
| q.   | Overspend of £3k due to Agency Staff. A proportion of the costs for the Commercial Manager need to be transferred to other service areas or capitalised  |
| r.   | Grant for IER received at start of the year. Expenditure for the new electoral registration is on-going  |
| s.   | Higher income in POD is being offset by 3 <sup>rd</sup> Party Training costs   |
| t.   | Due to agency costs at the beginning of the year there is a budget pressure against profile  |
| u.   |  |
| v. Restructure not completed at the start of the financial year resulting in a forecast overspend on employees' budget | Full year savings for the year were deducted from the budget however some staff were in post until the end of July   |
| w.   | Following the restructure of the ICT team and the merger of staffing budgets, work is still on-going to analyse both income and expenditure. Unallocated savings of £50k and costs for the Agresso consultants are yet to be applied |
| x.   |  |
| y.   |  |
| z.   |  |
| aa.  | Income to date is higher than anticipated  |
| ab.  |  |

| Forecast Outturn Variance   | Year to Date Variance   |
|---|---|
| ac.   |   |
| ad.   |   |
| ae. Income shortfall anticipated within the Property Traded Services section. | Income shortfall anticipated within the Property Traded Services section.   |
| af.   | An overspend on the Refreshments Budget at Tickfield Training Centre is being compensated by higher Room Hire and Fees income |

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Enterprise, Tourism & Economic Development  
Portfolio Holder - Cllr G Longley**

| Service  | Gross Expend<br>£000 | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|--|----------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Arts Development   | 525                  | (207)                | 318                     | 0                | 318                   | 318                      | 0                         | 185                    | 224                   | 39                       |
| b Amenity Services Organisation  | 2,862                | (2,366)              | 496                     | 10               | 506                   | 576                      | 70                        | 332                    | 447                   | 115                      |
| c Economic Development   | 400                  | 0                    | 400                     | 10               | 410                   | 380                      | (30)                      | 187                    | 71                    | (116)                    |
| d Culture Management   | 203                  | (6)                  | 197                     | 0                | 197                   | 197                      | 0                         | 99                     | 92                    | (7)                      |
| e Library Service  | 3,781                | (385)                | 3,396                   | (24)             | 3,372                 | 3,372                    | 0                         | 1,838                  | 1,839                 | 1                        |
| f Museums And Art Gallery  | 1,069                | (66)                 | 1,003                   | (2)              | 1,001                 | 1,001                    | 0                         | 536                    | 499                   | (37)                     |
| g Parks And Amenities Management   | 4,605                | (1,200)              | 3,405                   | 330              | 3,735                 | 3,765                    | 30                        | 1,795                  | 1,801                 | 6                        |
| h Climate Change   | 127                  | 0                    | 127                     | 35               | 162                   | 162                      | 0                         | 78                     | 107                   | 29                       |
| i Resort Services Pier and Foreshore and Southend Marine Activity Centre | 2,235                | (1,310)              | 925                     | 606              | 1,531                 | 1,531                    | 0                         | 812                    | 856                   | 44                       |
| j Sports Development   | 190                  | (61)                 | 129                     | 0                | 129                   | 129                      | 0                         | 65                     | 44                    | (21)                     |
| k Sport and Leisure Facilities   | 847                  | 0                    | 847                     | 0                | 847                   | 747                      | (100)                     | 424                    | 333                   | (91)                     |
| l Southend Theatres  | 664                  | (16)                 | 648                     | 0                | 648                   | 648                      | 0                         | 337                    | 340                   | 3                        |
| m Support to Mayor   | 199                  | 0                    | 199                     | (1)              | 198                   | 198                      | 0                         | 108                    | 102                   | (6)                      |
| n Town Centre  | 316                  | (47)                 | 269                     | 0                | 269                   | 269                      | 0                         | 158                    | 157                   | (1)                      |
| o Tourism  | 375                  | (10)                 | 365                     | 0                | 365                   | 380                      | 15                        | 184                    | 208                   | 24                       |
| <b>Total Net Budget for Portfolio</b>                                    | <b>18,398</b>        | <b>(5,674)</b>       | <b>12,724</b>           | <b>964</b>       | <b>13,688</b>         | <b>13,673</b>            | <b>(15)</b>               | <b>7,138</b>           | <b>7,120</b>          | <b>(18)</b>              |

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

35

0

929

**964**



**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Enterprise, Tourism & Economic Development  
Portfolio Holder - Cllr G Longley**

| Forecast Outturn Variance   | Year to date Variance  |
|---|--|
| a.  | Stock held at Focal Point.   |
| b. Pressures exist within the transport budget for Grounds Maintenance for fuel, maintenance and leasing. | Pressures exist within the transport budget for Grounds Maintenance for fuel, maintenance and leasing. |
| c.  | Grants yet to be allocated.  |
| d.  |  |
| e.  |  |
| f.  |  |
| g. Possible income shortfall from sporting activities.  |  |
| h.  |  |
| i.  | Income shortfall at the Marine Activity Centre.  |
| j.  |  |
| k. Leisure centre management contract saving.   | Leisure centre management contract saving.   |
| l.  |  |
| m.  |  |
| n.  |  |
| o. Grants allocated for events within Southend.   | Grants allocated for events within Southend.   |

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Community Development  
Portfolio Holder - Cllr I Gilbert**

| Service                                       | Gross Expend<br>£000 | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|---|----------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Closed Circuit Television                   | 467                  | (18)                 | 449                     | 0                | 449                   | 549                      | 100                       | 224                    | 265                   | 41                       |
| b Cemeteries and Crematorium                  | 1,339                | (1,833)              | (494)                   | 16               | (478)                 | (478)                    | 0                         | (193)                  | (237)                 | (44)                     |
| c Community Safety                            | 417                  | (50)                 | 367                     | 19               | 386                   | 310                      | (76)                      | 208                    | 200                   | (8)                      |
| d Customer Services Centre                    | 1,985                | (2,068)              | (83)                    | (22)             | (105)                 | (145)                    | (40)                      | (35)                   | (93)                  | (58)                     |
| e Council Tax Benefit                         | 0                    | 0                    | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | (23)                  | (23)                     |
| f Drug and Alcohol Action Team                | 2,747                | (2,555)              | 192                     | 323              | 515                   | 515                      | 0                         | 98                     | 87                    | (11)                     |
| g Dial A Ride                                 | 68                   | (2)                  | 66                      | 1                | 67                    | 67                       | 0                         | 34                     | (2)                   | (36)                     |
| Housing Benefit and Council Tax Benefit Admin | 3,091                | (1,997)              | 1,094                   | 5                | 1,099                 | 1,099                    | 0                         | 219                    | 251                   | 32                       |
| i Rent Benefit Payments                       | 99,128               | (99,050)             | 78                      | 0                | 78                    | 78                       | 0                         | 155                    | 777                   | 622                      |
| j Public Health                               | 5,475                | (5,427)              | 48                      | 773              | 821                   | 821                      | 0                         | 412                    | 257                   | (155)                    |
| k Partnership Team                            | 319                  | 0                    | 319                     | 4                | 323                   | 323                      | 0                         | 162                    | 142                   | (20)                     |
| l Registration of Births Deaths and Marriages | 423                  | (322)                | 101                     | 4                | 105                   | 105                      | 0                         | 50                     | 29                    | (21)                     |
| m Support To Voluntary Sector                 | 908                  | 0                    | 908                     | 0                | 908                   | 908                      | 0                         | 392                    | 381                   | (11)                     |
| n Young Persons Drug and Alcohol Team         | 301                  | (255)                | 46                      | (12)             | 34                    | 34                       | 0                         | 17                     | 15                    | (2)                      |
| <b>Total Net Budget for Portfolio</b>         | <b>116,668</b>       | <b>(113,577)</b>     | <b>3,091</b>            | <b>1,111</b>     | <b>4,202</b>          | <b>4,186</b>             | <b>(16)</b>               | <b>1,743</b>           | <b>2,049</b>          | <b>306</b>               |

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

1,096  
0  
15  

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**1,111**

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Community Development  
Portfolio Holder - Cllr I Gilbert**

| Forecast Outturn Variance   | Year to Date Variance   |
|---|---|
| a. Savings not being realised for CCTV, compensatory savings in Community Safety. | Savings not being realised for CCTV, compensatory savings in Community Safety.  |
| b.  | Crematorium income is higher than budget and is partially offset by Cemetery income (which is lower than expected). Employee costs are currently exceeding the budget as the restructure was not finalised by the start of the financial year |
| c. Budget identified to offset against CCTV shortfall.                            |   |
| d. Underspend on staffing due to vacant posts                                     | Staffing and Supplies and Services costs are currently underspent against the profiled budget   |
| e.  | Overpayments repaid relating to prior years   |
| f.  |   |
| g.  | Dial A Ride income is currently exceeding budget although costs are still to be reallocated from other transport budgets  |
| h.  | There is a budget pressure on overtime and agency costs which is being offset by an underspend on the Social Fund budget  |
| i.  | Overspend against profiled budget on Rent Allowances and Rent Rebates   |
| j.  |   |
| k.  | The Partnership team received grant income at start of the year however expenditure is on-going   |
| l.  | Income currently exceeding profiled budget. This is expected to come back in-line with budget by year end as less income is generated during the winter period  |
| m.  | Underspend due to vacant hours  |
| n.  |   |

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr M Terry**

| Service  | Gross Expend<br>£000 | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|--|----------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Bridges and Structural Engineering                 | 77                   | 0                    | 77                      | 0                | 77                    | 77                       | 0                         | 39                     | 35                    | (4)                      |
| b Concessionary Fares                                | 3,485                | 0                    | 3,485                   | 0                | 3,485                 | 3,485                    | 0                         | 1,747                  | 1,751                 | 4                        |
| c Decriminalised Parking                             | 1,968                | (1,668)              | 300                     | 0                | 300                   | 400                      | 100                       | 151                    | 251                   | 100                      |
| d Enterprise Tourism and Environment<br>Central Pool | 1,937                | (1,992)              | (55)                    | (42)             | (97)                  | (97)                     | 0                         | (46)                   | (61)                  | (15)                     |
| e Flood and Sea Defence                              | 1,121                | (63)                 | 1,058                   | 0                | 1,058                 | 1,058                    | 0                         | 530                    | 501                   | (29)                     |
| f Highways Maintenance                               | 9,750                | (2,192)              | 7,558                   | (81)             | 7,477                 | 7,427                    | (50)                      | 3,759                  | 3,541                 | (218)                    |
| g Car Parking Management                             | 1,455                | (5,302)              | (3,847)                 | 6                | (3,841)               | (3,841)                  | 0                         | (2,095)                | (2,071)               | 24                       |
| h Passenger Transport                                | 380                  | (80)                 | 300                     | 20               | 320                   | 320                      | 0                         | 181                    | 187                   | 6                        |
| i Public Conveniences                                | 588                  | 0                    | 588                     | 10               | 598                   | 615                      | 17                        | 289                    | 291                   | 2                        |
| j Road Safety and School Crossing                    | 491                  | (60)                 | 431                     | 0                | 431                   | 431                      | 0                         | 187                    | 141                   | (46)                     |
| k Regional And Local Town Plan                       | 1,285                | (563)                | 722                     | 230              | 952                   | 952                      | 0                         | 482                    | 636                   | 154                      |
| l Transport Management                               | 154                  | (150)                | 4                       | 3                | 7                     | 7                        | 0                         | 4                      | (2)                   | (6)                      |
| m Traffic and Parking Management                     | 480                  | (5)                  | 475                     | 0                | 475                   | 475                      | 0                         | 249                    | 281                   | 32                       |
| n Waste Collection                                   | 4,652                | (500)                | 4,152                   | 0                | 4,152                 | 4,152                    | 0                         | 1,843                  | 1,834                 | (9)                      |
| o Waste Disposal                                     | 3,994                | 0                    | 3,994                   | (19)             | 3,975                 | 3,915                    | (60)                      | 1,993                  | 1,918                 | (75)                     |
| p Environmental Care                                 | 860                  | (4)                  | 856                     | (14)             | 842                   | 842                      | 0                         | 436                    | 428                   | (8)                      |
| q Civic Amenity Sites                                | 649                  | (19)                 | 630                     | 9                | 639                   | 639                      | 0                         | 323                    | 327                   | 4                        |
| r Waste Management                                   | 585                  | 0                    | 585                     | 110              | 695                   | 745                      | 50                        | 262                    | 272                   | 10                       |
| s Cleansing  | 2,357                | (7)                  | 2,350                   | 0                | 2,350                 | 2,350                    | 0                         | 1,213                  | 1,189                 | (24)                     |
| t Vehicle Fleet                                      | 791                  | (772)                | 19                      | 1                | 20                    | 20                       | 0                         | 19                     | 35                    | 16                       |
| <b>Total Net Budget for Portfolio</b>                | <b>37,059</b>        | <b>(13,377)</b>      | <b>23,682</b>           | <b>233</b>       | <b>23,915</b>         | <b>23,972</b>            | <b>57</b>                 | <b>11,566</b>          | <b>11,484</b>         | <b>(82)</b>              |

**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr M Terry**

| <b>Virements</b>                 | <b>£000</b> |
|----------------------------------|-------------|
| Transfer from earmarked reserves | 258         |
| Allocation from Contingency      | (11)        |
| In year virements                | (14)        |
|                                  | <b>233</b>  |

| <b>Forecast Outturn Variance</b>   | <b>Year to Date Variance</b>                                 |
|--|--|
| a.   |  |
| b.   |  |
| c. Number of PCN's issued has significantly reduced in 2014/15.                    | Number of PCN's issued has significantly reduced in 2014/15. |
| d.   |  |
| e.   | Contract expenditure yet to be incurred.                     |
| f.   | Streetworks permit income higher than anticipated.           |
| g.   |  |
| h.   |  |
| i.   |  |
| j.   |  |
| k.   | LSTF programme accelerated in the first half of the year.    |
| l.   |  |
| m.   |  |
| n.   |  |
| o. Gainshare outcome has resulted in an underspend against the budgeted provision. | Credit note relating to prior year adjustment.               |
| p.   |  |

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q.

r. Full year savings will not be achieved relating to the restructure in the waste team.

s.

t. Expenditure is exceeding profiled budget but some costs will be reallocated to Dial A Ride where income is currently exceeding budget

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**General Fund Forecast 2014/15  
at 30 September 2014 - Period 6  
Regulatory Services  
Portfolio Holder - Cllr M Assenheim**

| Service                               | Gross Expend<br>£000 | Gross Income<br>£000 | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|---------------------------------------|----------------------|----------------------|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Building Control                    | 569                  | (362)                | 207                     | 0                | 207                   | 207                      | 0                         | 90                     | 70                    | (20)                     |
| b Development Control                 | 993                  | (455)                | 538                     | 0                | 538                   | 438                      | (100)                     | 263                    | 38                    | (225)                    |
| c Regulatory Business                 | 837                  | (10)                 | 827                     | 30               | 857                   | 857                      | 0                         | 434                    | 428                   | (6)                      |
| d Regulatory Licensing                | 511                  | (425)                | 86                      | 0                | 86                    | 117                      | 31                        | (75)                   | (111)                 | (36)                     |
| e Regulatory Management               | 1,225                | (1,279)              | (54)                    | 1                | (53)                  | (53)                     | 0                         | (22)                   | (82)                  | (60)                     |
| f Regulatory Protection               | 457                  | (69)                 | 388                     | 0                | 388                   | 392                      | 4                         | 165                    | 188                   | 23                       |
| g Strategic Planning                  | 429                  | 0                    | 429                     | 0                | 429                   | 429                      | 0                         | 214                    | 251                   | 37                       |
| <b>Total Net Budget for Portfolio</b> | <b>5,021</b>         | <b>(2,600)</b>       | <b>2,421</b>            | <b>31</b>        | <b>2,452</b>          | <b>2,387</b>             | <b>(65)</b>               | <b>1,069</b>           | <b>782</b>            | <b>(287)</b>             |

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0  
30  
1

**31**

**Forecast Outturn Variance**

**Year to date Variance**

- |    |   |
|----|---|
| a. |   |
| b. | Income received expected to exceed the budget. Higher than anticipated income generated in the first quarter. |
| c. |   |
| d. | Full year savings are unlikely to be achieved regarding contractor costs.                                     |
| e. |   |

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f.

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g.

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**Housing Revenue Account Forecast 2014/15**  
**at 30 September 2014 - Period 6**  
**Portfolio Holder - Cllr D Norman**

| Description  | Original Budget<br>£000 | Virement<br>£000 | Latest Budget<br>£000 | Expected Outturn<br>£000 | Forecast Variance<br>£000 | Budget to Date<br>£000 | Spend to Date<br>£000 | To Date Variance<br>£000 |
|--|-------------------------|------------------|-----------------------|--------------------------|---------------------------|------------------------|-----------------------|--------------------------|
| a Employees  | 288                     | 0                | 288                   | 288                      | 0                         | 144                    | 147                   | 3                        |
| b Premises (Excluding Repairs)                       | 646                     | 0                | 646                   | 646                      | 0                         | 0                      | 0                     | 0                        |
| c Repairs  | 5,307                   | 0                | 5,307                 | 5,307                    | 0                         | 2,858                  | 2,858                 | 0                        |
| d Supplies & Services                                | 65                      | 0                | 65                    | 65                       | 0                         | 33                     | 15                    | (18)                     |
| e Negative Subsidy Liability                         | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 0                     | 0                        |
| f Management Fee                                     | 9,217                   | 0                | 9,217                 | 9,217                    | 0                         | 4,963                  | 4,963                 | 0                        |
| g Management Fee - one off costs                     | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 0                     | 0                        |
| h MATS   | 933                     | 0                | 933                   | 933                      | 0                         | 467                    | 467                   | 0                        |
| i Provision for Bad Debts                            | 350                     | 0                | 350                   | 350                      | 0                         | 0                      | 0                     | 0                        |
| j Capital Financing Charges                          | 10,818                  | 0                | 10,818                | 10,818                   | 0                         | 5,107                  | 5,105                 | (2)                      |
| <b>Expenditure</b>                                   | <b>27,624</b>           | <b>0</b>         | <b>27,624</b>         | <b>27,624</b>            | <b>0</b>                  | <b>13,571</b>          | <b>13,555</b>         | <b>(16)</b>              |
| k Government Grants                                  | 0                       | 0                | 0                     | 0                        | 0                         | 0                      | 0                     | 0                        |
| l Fees & Charges                                     | (3,911)                 | 0                | (3,911)               | (3,941)                  | (30)                      | (1,956)                | (2,039)               | (83)                     |
| m Rents  | (25,635)                | 0                | (25,635)              | (25,785)                 | (150)                     | (12,349)               | (12,667)              | (318)                    |
| n Other  | (227)                   | 0                | (227)                 | (227)                    | 0                         | (214)                  | (191)                 | 23                       |
| o Contribution from General Fund for wider Community | (80)                    | 0                | (80)                  | (80)                     | 0                         | (80)                   | (80)                  | 0                        |
| p Interest   | (90)                    | 0                | (90)                  | (90)                     | 0                         | (45)                   | (45)                  | 0                        |
| q Recharges  | (570)                   | 0                | (570)                 | (570)                    | 0                         | (285)                  | (85)                  | 200                      |
| <b>Income</b>  | <b>(30,513)</b>         | <b>0</b>         | <b>(30,513)</b>       | <b>(30,693)</b>          | <b>(180)</b>              | <b>(14,929)</b>        | <b>(15,107)</b>       | <b>(178)</b>             |
| r Appropriation to Earmarked reserves                | 3,151                   | 0                | 3,151                 | 3,331                    | 180                       | 0                      | 0                     | 0                        |
| s Statutory Mitigation on Capital Financing          | (262)                   | 0                | (262)                 | (262)                    | 0                         | (109)                  | (109)                 | 0                        |
| <b>Net Expenditure / (Income)</b>                    | <b>0</b>                | <b>0</b>         | <b>0</b>              | <b>0</b>                 | <b>0</b>                  | <b>(1,468)</b>         | <b>(1,662)</b>        | <b>(194)</b>             |
| <b>Use of Reserves</b>                               |                         |                  |                       |                          |                           |                        |                       |                          |
| Balance as at 1 April 2014                           | 3,502                   | 0                | 3,502                 | 3,502                    | 0                         |                        |                       |                          |
| Use in Year  | 0                       | 0                | 0                     | 0                        | 0                         |                        |                       |                          |
| <b>Balance as at 31 March 2015</b>                   | <b>3,502</b>            | <b>0</b>         | <b>3,502</b>          | <b>3,502</b>             | <b>0</b>                  |                        |                       |                          |

**Housing Revenue Account Forecast 2014/15  
at 30 September 2014 - Period 6  
Portfolio Holder - Cllr D Norman**

| <b>Forecast Outturn Variance</b>  | <b>Year to Date Variance</b>   |
|---|--|
| a.  |  |
| b.  |  |
| c.  |  |
| d.  |  |
| e.  |  |
| f.  |  |
| g.  |  |
| h.  |  |
| i.  |  |
| j.  |  |
| k.  |  |
| l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget.   | Higher than expected service charges income because of a lower number of void properties than estimated in the budget.   |
| m. Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because all new and transferring tenancies are being let at formula rent. | Higher than expected rental income because of a lower number of void properties than estimated in the budget. There is also a higher rental income because all new and transferring tenancies are being let at formula rent. |
| n.  |  |
| o.  |  |
| p.  |  |
| q.  |  |
| r.  |  |
| s.  |  |



**Capital Programme Budget  
Monitoring 2014/15**

**Period 6**

**as at 30<sup>th</sup> September 2014  
Departmental Summary**

## Capital Programme Monitoring Report – September 2014

### 1. Overall Budget Performance

The revised Capital budget for the 2014/15 financial year is £53.673million. This includes all changes approved by Cabinet at its meeting on 1<sup>st</sup> July 2014. Actual capital spend at 30<sup>th</sup> September is £10.823million representing 20% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £1.750million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

| Department                    | Revised Budget 2014/15 £'000 | Actual 2014/15 £'000 | Expected outturn 2014/15 £'000 | Latest Expected Variance to Revised Budget 2014/15 £'000 | Previous Expected Variance to Revised Budget 2014/15 £'000 |
|-------------------------------|------------------------------|----------------------|--------------------------------|--|--|
| Corporate Services            | 9,710                        | 3,469                | 7,859                          | (1,851)  | (1,081)  |
| People                        | 14,126                       | 3,645                | 10,235                         | (3,891)  | (470)  |
| Place                         | 20,577                       | 2,455                | 18,832                         | (1,745)  | (364)  |
| Housing Revenue Account (HRA) | 9,260                        | 1,254                | 8,960                          | (300)  | -  |
| <b>Total</b>                  | <b>53,673</b>                | <b>10,823</b>        | <b>45,886</b>                  | <b>(7,787)</b>   | <b>(1,915)</b>   |

The capital programme is expected to be financed as follows:

| Department                    | Council Budget £'000 | External Funding   |                                       | Total Budget £'000 |
|-------------------------------|----------------------|--------------------|---------------------------------------|--------------------|
|                               |                      | Grant Budget £'000 | Developer & Other Contributions £'000 |                    |
| Corporate Services            | 9,578                | 98                 | 34                                    | <b>9,710</b>       |
| People                        | 1,682                | 12,444             | -                                     | <b>14,126</b>      |
| Place                         | 9,896                | 8,953              | 1,728                                 | <b>20,577</b>      |
| Housing Revenue Account (HRA) | 9,063                | -                  | 197                                   | <b>9,260</b>       |
| <b>Total</b>                  | <b>30,219</b>        | <b>21,495</b>      | <b>1,959</b>                          | <b>53,673</b>      |

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30<sup>th</sup> September is as follows:

| Department                    | Grant Budget<br>£'000 | Developer & Other Contributions Budget<br>£'000 | Total external funding budget<br>£'000 | External funding received<br>£'000 | External funding outstanding<br>£'000 |
|-------------------------------|-----------------------|---|--|------------------------------------|---------------------------------------|
| Corporate Services            | 98                    | 34  | 132                                    | -                                  | <b>132</b>                            |
| People                        | 12,444                | -   | 12,444                                 | 4,607                              | <b>7,837</b>                          |
| Place                         | 8,953                 | 1,728   | 10,681                                 | 3,495                              | <b>7,186</b>                          |
| Housing Revenue Account (HRA) | -                     | 197   | 197                                    | 76                                 | <b>121</b>                            |
| <b>Total</b>                  | <b>21,495</b>         | <b>1,959</b>                                    | <b>23,454</b>                          | <b>8,178</b>                       | <b>15,276</b>                         |

## 2. Department Budget Performance

### Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £9.710million. The budget is distributed across various scheme areas as follows:

| Department for Corporate Services | Revised Budget 2014/15 £'000 | Actual 2014/15 £'000 | Expected outturn 2014/15 £'000 | Latest Forecast Variance to Year End 2014/15 £'000 | Previous Forecast Variance to Year End 2014/15 £'000 |
|-----------------------------------|------------------------------|----------------------|--------------------------------|--|--|
| Accommodation Strategy - Main     | 3,480                        | 1,933                | 3,495                          | 15   | 15   |
| Accommodation strategy - CCTV     | 87                           | 13                   | 87                             | -  | -  |
| Civic Centre – Server Room        | 209                          | 73                   | 209                            | -  | -  |
| Asset Management (Property)       | 1,697                        | 532                  | 1,540                          | (157)  | (142)  |
| Cemeteries & Crematorium          | 1,728                        | 10                   | 643                            | (1,085)  | (1,069)  |
| ICT Programme                     | 2,154                        | 908                  | 1,530                          | (624)  | 115  |
| <b>Subtotal</b>                   | <b>9,355</b>                 | <b>3,469</b>         | <b>7,504</b>                   | <b>(1,851)</b>                                     | <b>(1,081)</b>                                       |
| Priority Works (see table)        | 355                          | -                    | 355                            | -  | -  |
| <b>Total</b>                      | <b>9,710</b>                 | <b>3,469</b>         | <b>7,859</b>                   | <b>(1,851)</b>                                     | <b>(1,081)</b>                                       |

| Priority Works                          | £'000 |
|---|-------|
| Budget available                        | 1,000 |
| Less budget allocated to agreed schemes | 645   |
| Remaining budget                        | 355   |

Actual spend at 30<sup>th</sup> September stands at £3.469million. This represents 36% of the total available budget.

#### Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Works to the ground floor and public wing are progressing well. The Registrars and Customer Contact Centre have been temporarily relocated to Margaret Thatcher House with no adverse reaction from customers. The project remains on budget.

The Customer Service Centre is now expected to be moved back to the Civic Centre and open to the public in early November.

A virement will be included in the November Cabinet report to transfer £15k from the Audio System and Webcasting scheme within ICT to the Accommodation Strategy to cover the costs of some power sockets in the Council Chamber.

### **Accommodation Strategy – CCTV**

The Civic Centre CCTV system is being installed as part of the main works to the Civic Centre.

### **Civic Centre – Server Room**

Work to the server room is now complete. The infrastructure wiring is now starting with server migration following on.

### **Asset Management (Property)**

The Seaways documentation to discharge the EEDA agreement is currently being finalised. The budget of £157k will not be required until the land is drawn down at Seaways which is not expected to be until 2015/16 therefore a carry forward request for the full budget will be required in the November Cabinet report.

### **Cemeteries and Crematorium**

The purchase of the land for the new burial ground has not yet taken place as the purchase is currently being finalised with lawyers. However £600k for the land purchase and associated works required as a condition of purchase is expected to be spent in 2014/15. This will mean a carry forward request for the remaining £1,069k will be included in the November Cabinet report.

The mandatory works to the cremators scheme is expected to take place during November following the completion of the procurement process. The cost is expected to come in at £33k against a budget of £49k therefore the remaining £16k will be included in the November Cabinet report as a carry forward request to be used for a full brick reline to cremator number one in 2015/16.

### **ICT**

£15k from the Council Chamber audio system and webcasting scheme will be transferred to the Accommodation Strategy as mentioned above.

The review for the ICT Re-provision of Carefirst scheme will now take place in 2014/15 ahead of its previous schedule therefore an accelerated delivery request will be included in the November Cabinet report for £60k.

The Citizen Account phase 2 scheme has commenced and a paper is in the process of being prepared for 2014 onwards. £20k of the 2014/15 budget will be included in the November Cabinet report as a carry forward request.

The ICT Capita One enhancements scheme covers 5 distinct projects including Early Help Assessments, Web Based Assessment, Provider Portal and Child Proofing Tool with one more project to be decided. Various demonstrations have taken place and the forecast spend for 2014/15 is £40k with the remaining £60k to be included in the November Cabinet report as a carry forward request.

The ICT Enterprise Architecture Programme scheme is behind the original schedule and the full budget of £373k will be included in the November Cabinet report as a carry forward request. The same applies to the ICT Core Infrastructure scheme for which a £70k carry forward request will be required and the Wireless Borough/City Deal scheme where there will be a £200k carry forward request.

The ICT E-Procurement Solution scheme is anticipated to only require £54k of its original budget in 2014/15 therefore the remaining £9k will be included as a carry forward request at November Cabinet.

The ICT Rolling Replacement Programme has been working to meet the New Ways of Working and Business Continuity requirements and this has exceeded the budget for 2014/15. An accelerated delivery request for £60k will be included in the November Cabinet report to fund this.

### **Priority Works**

The Priority works provision budget currently has £355k remaining unallocated.

### **Summary**

Carry forward requests of £157k to discharge the EEDA agreement, £1,069k for the New Burial ground, £16k for the Mandatory works to the Cremators, £60k for ICT Capital One Enhancements, £373k for the ICT Enterprise Architecture Programme, £9k for ICT E-Procurement, £70k for the ICT core Infrastructure scheme, £200k for the Wireless Borough/City Deal and £20k for the Citizen Account Phase 2 will be included in the November Cabinet report.

Accelerated delivery requests will be included in the November Cabinet report for the review of the ICT Re-provision of CareFirst for £60k and the ICT Rolling Replacement Programme for £60k.

A virement for £15k is required from the Audio System and Webcasting scheme in ICT to the Accommodation Strategy.



## Department for People

The revised Department for People budget totals £14.126million.

| Department for People           | Revised Budget 2014/15<br>£'000 | Actual 2014/15<br>£'000 | Expected outturn 2014/15<br>£'000 | Latest Expected Variance to Year End 2014/15<br>£'000 | Previous Expected Variance to Year End 2014/15<br>£'000 |
|---------------------------------|---------------------------------|-------------------------|-----------------------------------|---|---|
| Adult Social Care               | 747                             | 8                       | 747                               | -   | -   |
| General Fund Housing            | 1,428                           | 362                     | 958                               | (470)   | (470)   |
| Building Schools for the Future | 27                              | -                       | -                                 | (27)  | -   |
| Children & Learning Other       | 1,064                           | 562                     | 1,064                             | -   | -   |
| Condition Schemes               | 1,472                           | 470                     | 1,266                             | (206)   | -   |
| Devolved Formula Capital        | 338                             | 333                     | 338                               | -   | -   |
| Primary School Places           | 9,050                           | 1,910                   | 5,862                             | (3,188)   | -   |
| <b>Total</b>                    | <b>14,126</b>                   | <b>3,645</b>            | <b>10,235</b>                     | <b>(3,891)</b>  | <b>(470)</b>  |

Actual spend at 30<sup>th</sup> September stands at £3.645million. This represents 26% of the total available budget.

### Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant and Mental Health Funding Stream. The Community Capacity grant will be spent on major adaptations that will enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. The Mental Health budget will be used to fund a contribution to MIND for the works/adaptation of the Jubilee Centre. This will be used as a Mental Health resource centre helping people with Mental Health needs increase their independence and offer advice and support as well as assistance with aspects of daily living.

### General Fund Housing

Enforcement action against a number of rogue landlords is planned on the Empty Dwellings Management Works in Default scheme along with enforcement action on two properties in Southend on the other Empty Dwellings Management scheme.

On the Private Sector Renewal scheme there is currently a backlog of over 30 cases however officers are gradually working to clear them. Because of the delay, an estimated £470k will be included as a carry forward request in the November Cabinet report.

### Building schools for the Future

The project to rebuild Belfairs is now fully completed. However as the school is now an academy, contract guarantees are to be novated from Southend Borough Council to Belfairs Academy. The budget of £27k will be removed from the programme at November Cabinet and this will be funded from the Condition Schemes budget once the costs have materialised.

## **Children & Learning Other Schemes**

The Disabled Children's Facilities works are due to start this year and continue for the next four years, with the 2014/15 budget set at £350k. The Short Breaks for Disabled Children budget of £68k will also be allocated over the current term.

The Department for Education scheme to give all infant age pupils a free lunch is underway and the capital allocation of £389k has been allocated to schools following a bidding round. This method was agreed by the schools themselves and ensures that each school can meet their individual needs.

The six properties between the two Sacred Heart Primary School sites are now demolished and the site is cleared.

There are still issues over the windows and heating at Hinguar Primary School's new building and the final retention payment of £153k is being held subject to the completion of an agreed scheme of works which started over the summer holidays.

Retentions of £116k are also being held for works completed in 2013/14 at Temple Sutton Children's Centre, Hamstel Infant School, Lancaster Special school, Prince Avenue school and Kingsdown Special School. These will be paid once the defects periods are completed. These figures form part of the outstanding creditors referred to in the first paragraph of this report.

## **Condition Schemes**

The budget of £1,472k has been allocated to address larger condition items in schools where the cost is over the schools capabilities to fund. Of this amount, £435k relates to projects started in 2013/14. Most of these works took place over the summer holidays to minimise disruption to the schools. Retentions of £36k are also being held for works completed in 2013/14 at five primary schools.

Works have been delayed on various conditions projects and some of the budgets will be carried forward to 2015/16 at November Cabinet. These projects are Friars Fire Systems Replacement for £63k, Hamstel Infants Fire Systems for £20k and Thorpedene Water Tanks for £11k.

The works at Milton Hall Primary School on the drains and flat roof have been completed within the main project budgets therefore budgets totalling £112k will be removed from the programme at November Cabinet as they are no longer required.

## **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to schools distributed in two payments to all maintained schools. The grant for 2014/15 is £338k.

## **Primary School Places**

Capital extensions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. This covers large, multi-year projects at St Helen's Catholic Primary, Sacred Heart Catholic Primary, Hamstel Infants and the Federation of Greenways schools where the main works started at the end of July. There are also single year projects for Darlinghurst, Bournemouth Park, Porters Grange and St Mary's Primary schools with similar timelines

Works have been delayed at various schools and will now be completed in 2015/16 therefore these budgets will be carried forward at November Cabinet. These projects are Basic Need Future Demand for £536k, St Helens to FE for £1,400k, St Marys East for £600k and Thorpe Greenways Primary School for £550k.

Projects at Friars Primary School, St Marys Primary School and Thorpe Greenways Primary School have been completed under budget and budgets totalling £102k will be removed from the programme at November Cabinet

### **Summary**

Carry forward requests will be required at November Cabinet for Private Sector Renewal for £470k, Friars Fire Systems Replacement for £63k, Hamstel Infants Fire Systems for £20k, Thorpedene Water Tanks for £11k, Basic Need Future Demand for £536k, St Helens to FE for £1,400k, St Marys East for £600k and Thorpe Greenways School for £550k.

Budgets are to be removed from the Capital Programme for Belfairs Adult College for £27k, Milton Hall Drains for £67k, Milton Hall Flat Roof for £45k, Friars Primary Places for £50k, St Marys Primary Places for £4k and Thorpe Greenways School for £48k.

## Department for Place

The revised capital budget for the Department for Place is £20.577million. This includes all changes approved at July Cabinet. The budget is distributed across various scheme areas as follows:

| Department for Place               | Revised Budget 2014/15 £'000 | Actual 2014/15 £'000 | Expected outturn 2014/15 £'000 | Latest Expected Variance to Year End 2014/15 £'000 | Previous Expected Variance to Year End 2014/15 £'000 |
|------------------------------------|------------------------------|----------------------|--------------------------------|--|--|
| Culture                            | 3,441                        | 887                  | 3,444                          | 3  | -  |
| Enterprise, Tourism & Regeneration | 2,269                        | 19                   | 1,262                          | (1,007)  | -  |
| Coastal Defence                    | 704                          | 97                   | 527                            | (177)  | -  |
| Highways and Infrastructure        | 1,396                        | 99                   | 1,396                          | -  | -  |
| Parking Management                 | 449                          | 24                   | 300                            | (149)  | (149)  |
| Section 38 & 106 Agreements        | 1,601                        | 49                   | 1,386                          | (215)  | (215)  |
| Local Transport Plan               | 3,282                        | 683                  | 3,282                          | -  | -  |
| Local Sustainable Transport Fund   | 510                          | 70                   | 510                            | -  | -  |
| Better Bus                         | 17                           | 152                  | 17                             | -  | -  |
| Bike Friendly Cities               | 260                          | 26                   | 260                            | -  | -  |
| Transport                          | 4,716                        | 345                  | 4,716                          | -  | -  |
| Waste                              | 350                          | 4                    | 150                            | (200)  | -  |
| Energy Saving Projects             | 1,582                        | -                    | 1,582                          | -  | -  |
| <b>Total</b>                       | <b>20,577</b>                | <b>2,455</b>         | <b>18,832</b>                  | <b>(1,745)</b>                                     | <b>(364)</b>   |

Actual spend at 30<sup>th</sup> September stands at £2.455million. This represents 12% of the total available budget.

### Culture

New funding totalling £3k is due to come in from Cory for Prittle Brook Belfairs Park Oxbows and the budget will be added to the programme at November Cabinet to cover the forecast spend.

Conservation works to preserve Southend Cenotaph and the War Memorial at Campfield Road in Shoebury are due to be finished by the end of October which will be in time for Remembrance Day parades in November.

Steel works have now been installed at Southchurch Park Lake and the scheme should now be complete by the end of November.

## **Enterprise, Tourism & Regeneration**

The Regeneration projects include all the work currently taking place on Southend Pier as well as the new scheme for the Coastal Communities Fund and the City Deal Incubation Centre.

A carry forward request will be required at November Cabinet for the Pier Infrastructure and Development scheme of £1,007k. Works have gone out to tender but are not expected to take place until 2015/16.

## **Coastal Defence**

The Shoebury Flood Defences scheme is now under review pending a cabinet decision on a way forward. The Environment Agency has been informed of the suspension of the scheme until further notice.

The Two Tree Rowing Feasibility has been delayed and the full budget of £177k will be included as a carry forward request at November Cabinet.

## **Highways and Infrastructure**

A work programme jointly funded by Southend Borough Council and LTP funding has been agreed by the Cabinet at its July meeting, focussing on improving our road network. Contractual arrangements are now in place for phase one of the carriageway and footway maintenance programme and a number of resurfacing schemes have already been implemented.

## **Parking Management**

The budget allocated for additional parking at Warrior Square is no longer required and therefore the current £149k budget will be returned to the Priority Works budget at November Cabinet.

## **Section 38 and Section 106 Schemes**

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities where consultation has begun and works are programmed for completion by March 2015, and funding to be spent in conjunction with LSTF on future bus service improvements with the possibility of a multi-operator smartcard to support new development in the area.

Various schemes will be continuing into 2014/15 and budgets totalling £215k will require a carry forward request at November Cabinet.

## **Local Transport Plans (LTP Schemes)**

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence.

Two bridges have been identified for refurbishment, namely the Flemming Avenue and Tankerville Drive crossings of Prittle Brook. Detailed investigations are underway and the structures are programmed to be complete within this financial year. At the same time, proposals for repairs/replacement to the Chalkwell Station and Southend East Station foot bridges will continue to proceed.

## **Local Sustainable Transport Fund (LSTF)**

Works on the Queensway and Victoria Gateway Urban Realm scheme commenced in July and is jointly funded by Bike Friendly Cities. Works are progressing to the programme and the landscaping works on Victoria Gateway have commenced with the placement of new planters. The trees are currently scheduled for placement during October.

## **Better Bus**

The final accounts have been received from W&H Roads for the main construction works as they are currently in the process of being reviewed.

## **Bike Friendly Cities**

The Bike Friendly Cities project officially finished on 30<sup>th</sup> September 2014. Funding was used to part fund some of the cycle related works on the Queensway and Victoria Gateway Urban Realm scheme. The project aimed to provide increased walking and cycling along Queensway and the London Road connecting the existing cycle facilities at Brighton Road and Victoria Gateway.

## **Transport**

The A127 Junction Improvement scheme supports the development of the Airport Business Park and will improve the junction capacity and access arrangements, reduce congestion and improve accessibility and safety for pedestrians and cyclists. Main construction works are programmed to be completed by April 2015 to meet the grant conditions. Arup Consultants have been successful in tendering for providing design support services through the T-TEAR Framework. Lafarge Tarmac have been successful in the mini completion through the Eastern Highway Alliance Framework to carry out the main construction works. Utility diversion works for Vodafone and UK Power Networks are now complete. Better Southend information boards are erected on each of the three main approaches to the roundabouts to inform drivers of the forthcoming works.

## **Waste**

The Commercial Waste and Recycling Site scheme is now well underway and we are now in possession of the site. Planning drawings have been prepared and have now been submitted.

The demolition of the old Waste Transfer Station building has now been completed. The tenders received for a new Waste Transfer Station have come in a lot higher than expected. Planning permission has now been requested for the revised scheme and £200k of the 2014/15 budget will be included as a carry forward request at November Cabinet.

## **Energy Saving Projects**

The project to insulate the Civic Centre includes draught-proofing the windows and insulating the walls at low levels. The preferred supplier has been chosen for the draught-proofing and contract discussions are underway. Quotes are currently being sought for the low level insulation works.

LED lights are to be installed in the Civic Centre underground car park and the feasibility stage has been finalised. Resurfacing works are now scheduled so that this project can proceed.

There are also energy projects at Southend Adult Community College and Temple Sutton Primary School which will include LED lighting, insulation, heating controls and solar panels.

### **Summary**

Carry forward requests at November Cabinet will be required for S106/S38 schemes totalling £215k, Pier Infrastructure and Development for £1,007k, Two Tree Rowing Feasibility for £177k and the Waste Transfer Station for £200k.

£149k will be returned to the Priority Works budget at November Cabinet as the budget allocated for additional parking at Warrior Square is no longer required.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2014/15 is £9.260million. The latest budget and spend position is as follows:

| Housing Revenue Account             | Revised Budget 2014/15 £'000 | Actual 2014/15 £'000 | Expected outturn 2014/15 £'000 | Forecast Variance to Year End 2014/15 £'000 | Previous Forecast Variance to Year End 2014/15 £'000 |
|-------------------------------------|------------------------------|----------------------|--------------------------------|---|--|
| Decent Homes Programme              | 7,995                        | 1,080                | 7,995                          | -   | -  |
| Council House Adaptations           | 589                          | 112                  | 589                            | -   | -  |
| Sheltered Housing Remodelling       | 461                          | 32                   | 161                            | (300)                                       | -  |
| New Build 159 Bournemouth Park Road | 215                          | 30                   | 215                            | -   | -  |
| <b>Total</b>                        | <b>9,260</b>                 | <b>1,254</b>         | <b>8,960</b>                   | <b>(300)</b>                                | <b>-</b>   |

The actual spend at 30<sup>th</sup> September of £1.254million represents 14% of the HRA capital budget.

### Decent Homes Programme

The bathrooms, kitchens and rewiring contracts have now started. Other Decent Homes schemes are now on site and invoices are expected to start coming in soon.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2014/15.

### Sheltered Housing Remodelling

The works to modernise the lift at Nestuda House have now been completed. The planned modernisation works for the lift at Trevett House is on hold pending Building Control approval.

A carry forward request for £300k will be included in the November Cabinet report to continue the Sheltered Housing works in 2015/16.

### New Build 159 Bournemouth Park Road

This relates to a new build identified in an area to the rear of 159 Bournemouth Park Road.

### Summary

£300k will be included as a carry forward request in the November Cabinet report for Sheltered Housing Remodelling.



Summary of Capital Expenditure at 30th September 2014

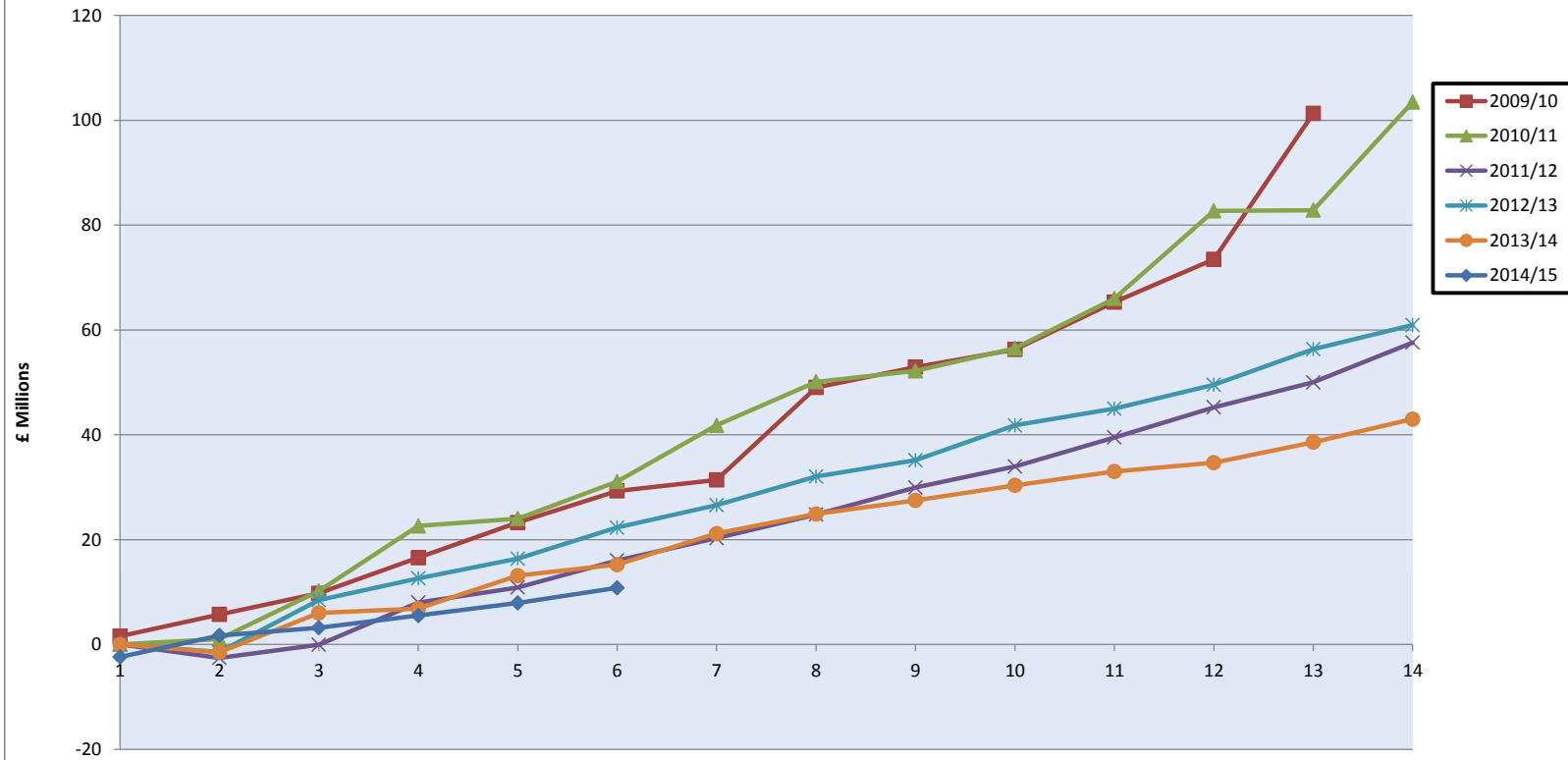
Appendix 1

|   | Original Budget<br>2014/15<br>£000 | Revisions<br>£000 | Revised Budget<br>2014/15<br>£000 | Actual<br>2014/15<br>£000 | Forecast outturn<br>2014/15<br>£000 | Forecast Variance to<br>Year End 2014/15<br>£000 | % Variance |
|---|------------------------------------|-------------------|-----------------------------------|---------------------------|-------------------------------------|--|------------|
| Corporate Services                                      | 11,145                             | (1,435)           | 9,710                             | 3,469                     | 7,859                               | (1,851)  | 36%        |
| People  | 15,915                             | (1,789)           | 14,126                            | 3,645                     | 10,235                              | (3,891)  | 26%        |
| Place   | 23,277                             | (2,700)           | 20,577                            | 2,455                     | 18,832                              | (1,745)  | 12%        |
| Housing Revenue Account                                 | 8,793                              | 467               | 9,260                             | 1,254                     | 8,960                               | (300)  | 14%        |
|   | <u>59,130</u>                      | <u>(5,457)</u>    | <u>53,673</u>                     | <u>10,823</u>             | <u>45,886</u>                       | <u>(7,787)</u>                                   | <u>20%</u> |
| <b>Council Approved Original Budget - February 2014</b> | <b>59,130</b>                      |                   |                                   |                           |                                     |  |            |
| Corporate Services amendments                           | (50)                               |                   |                                   |                           |                                     |  |            |
| People amendments                                       | (12)                               |                   |                                   |                           |                                     |  |            |
| Place amendments  | 1,263                              |                   |                                   |                           |                                     |  |            |
| Carry Forward requests                                  | 4,256                              |                   |                                   |                           |                                     |  |            |
| Accelerated Delivery requests                           | (1,510)                            |                   |                                   |                           |                                     |  |            |
| Budget re-profiles                                      | (10,780)                           |                   |                                   |                           |                                     |  |            |
| New external funding                                    | 1,376                              |                   |                                   |                           |                                     |  |            |
| <b>Council Approved Revised Budget - July 2014</b>      | <b><u>53,673</u></b>               |                   |                                   |                           |                                     |  |            |

Actual compared to Revised Budget spent is £10.823M or 20%

Appendix 2

**Capital programme Delivery**  
**Cummulative Capital Expenditure 2009/10 to 2014/15**



| Year    | Outturn £m | Outturn % |
|---------|------------|-----------|
| 2009/10 | 101.3      | 82.2      |
| 2010/11 | 103.5      | 97.5      |
| 2011/12 | 57.6       | 97.3      |
| 2012/13 | 61.0       | 97.9      |
| 2013/14 | 43.3       | 93.8      |